



**STAFFORDSHIRE
UNIVERSITY**



**Apply direct
to the
University**

BA(Hons) Advice Studies (Distance Learning)

**UNDERGRADUATE
COURSE INFORMATION**

Key Facts

Faculty of Health

Duration:

3 years up to a maximum of 8 years part-time

Entry requirements:

All applicants should be working in the advice industry and are individually assessed. Detailed entry requirements can be found on each of our online course pages or by visiting www.staffs.ac.uk/ugentryrequirements

At-a-glance

This unique distance-learning course has been developed for those who work or volunteer in all parts of the advice-giving industry. It has never been more important for those in the advice industry to ensure that they enhance their career prospects and employability by achieving academic success. Many in the industry already have a wealth of experience, but typically no directly related qualifications. This award is designed to meet that need. A range of career opportunities are available for those who graduate. These include the Citizens Advice Bureau and independent advice agencies such as specialist services for asylum seekers, homeless people, older people, those with mental health problems and other marginalised groups. Employment prospects may also be found in community law centres, university welfare offices and trade unions.

This course was launched in 2002 after consultation with leading organisations within the advice industry. The course is designed to enhance and develop your existing skills and knowledge and to provide you with the opportunity to realise your academic potential whilst improving your skills and knowledge as an advice worker.

Those who have recently completed the award have told us that the successful completion of the degree in Advice Studies has significantly developed their knowledge and confidence and has enhanced employment and career prospects.

The award is available in three stages: Certificate, Diploma and Degree. To achieve the Certificate in Advice Studies you need to study the equivalent of one year full-time. The Diploma will take the equivalent of two years of full-time study and the Degree will require the equivalent of three years of full-time study. Many students may be able to secure credits because of work already completed or qualifications they already have via a formal process. Those applicants who have CAB/CAS Generalist Advice Certificates are eligible to claim exemptions from 4/5 modules at certificate level. There is also the option of taking one individual module, either as a taster or as a stand-alone.

Course Outline

Year 1

Certificate in Advice Studies includes:

- Benefits Advice
 - Housing Advice
 - Debt Advice
 - Employment Advice
 - Consumer Advice
 - Law for Advisors
 - The Advisor in the Agency
 - Interviewing Skills
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Year 2

Diploma in Advice Studies includes:

- Social Welfare Law and Practice
 - Discrimination, Equal Opportunities and Human Rights
 - Negotiation and Advocacy Skills
 - Social Policy and Social Problems
 - Four option modules
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Year 3

Degree in Advice Studies includes:

- The Management of Advice Services
 - Research Methods for Advisers
 - Social Policy and Social Problems II
 - Dissertation
 - A Specialist Portfolio
 - Plus two further option modules
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"I have thoroughly enjoyed the last 3 years of my degree and that is thanks to the support and guidance I received from yourselves! Once again thank you all so much, I genuinely couldn't have done it without you!"

Gema-Opal McDonald
BA (Hons)

"I'm glad that I did the course, I never thought that I would achieve a degree and as I think I have already said, I think I'm a better person for it."

Debra Brown
BA (Hons)



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THE STAFFORDSHIRE GRADUATE

**EMPLOYABLE.
ENTERPRISING.
ENTREPRENEURIAL.**

The information in this leaflet is correct at the time of publication, but may be subject to change.

For the latest information visit www.staffs.ac.uk/undergraduate or contact our enquiries team on t: 01782 294400 e: enquiries@staffs.ac.uk

Study at Staffs and we'll help you to develop the skills and qualities necessary for success in the 21st Century.

By working together, we'll aim to equip you to become 'The Staffordshire Graduate' – an individual with the knowledge, personal attributes and expertise that employers look for, and the ability to stand out in the job market.

With a thorough understanding of your chosen field, you'll be a reflective, critical learner with a truly global perspective. Work-ready and highly employable, you'll also fully understand the importance of being enterprising and entrepreneurial – essential skills whether you go into employment or start your own business.

Detailed entry requirements can be found on each of our online course pages or by visiting www.staffs.ac.uk/ugentryrequirements

For full, up-to-date details of our degrees and other courses, visit: www.staffs.ac.uk/undergraduate

For lots of friendly help and advice: t: 01782 294400 e: enquiries@staffs.ac.uk

You can also find us on:

