

Personnel Services Environmental Policy Statement

Personnel Services is committed to minimising the impact of its activities on the environment.

To tackle environmental and energy initiatives, Personnel Services have established an internal Green Team comprised of both senior leadership and employee volunteers.

The group's main objectives for the upcoming year are to raise awareness, provide guidance, and supply employees with information on various energy efficiency and recycling topics that can be used at both work and home.

The group will use creative approaches to integrate sustainability efforts into our daily operations.

The following areas within Personnel Services have been identified for improvement:

Paper

Reduce paper printing by 10%

- Limit the review and proof reads of documents to the computer screen only
- Encourage duplex printing

Lighting

Reduce the amount of electricity used

- When required request replacement tubes that are more efficient
- Encourage staff to switch off lights in the offices and office areas when not in use or not required

Travel

Reduce miles travelled to Conferences and Meetings

- Encourage Car Sharing
- Encourage the use of telephone/video conferencing facilities

Heating

The Flaxman Building has an outdated heating system that is hard to control and too costly to upgrade

- Insulate windows to remove the need for stand-alone heaters
- Encourage staff to dress appropriately for the seasons

Kitchen Equipment

- Update current equipment with a more efficient appliance