

Who is it for?

This programme is aimed at academics within Staffordshire University who are currently course leaders. It is anticipated that most course leaders will be fulltime or fractional members of staff but if any part-time staff are also undertaking this role, they are very welcome to engage with this programme of development

What is it about?

What happens at course level is becoming increasingly important within the University and the role of the course leader is critical to student satisfaction and success. To enable course leaders to feel supported in their roles within the new University structure a blended programme of development will be introduced

- a) **A series of workshops** on specific topics (media captured for later review), using a flipped approach where appropriate
- b) **A complementary series of BlackBoard supported on-line resources**, including training materials, presentations, links to all relevant policies and documents, along with an online discussion forum to foster a community of practice.

This programme of development reflects key aspects from both the course lifecycle and the academic year, covering the following broad topic areas:

Wednesday 22 nd Feb 2017, 1.00-2.30	The role of the course leader
Tuesday 28 th March 2017 12.30-2.30	Using internal data to improve your course
Wednesday 3 rd May 2017 12.30-2.30	Developing and marketing your course
Wednesday 24 th May 2017 12.30-2.20	Student Support
29 th June 2017 12.30-2.30	What does external data say about me?
5 th July 2017 10.00-12.00	Employment and employability
September 2017 (date to be confirmed)	Student surveys
October 2017 (date to be confirmed)	The course life-cycle-the quality dimension
November 2017 (date to be confirmed)	Technology in learning and teaching
Dec 2017 (date to be confirmed)	Being responsible for performance (course health-checks)

In addition to these course-specific aspects, this programme of development would also present the opportunity to include aspects relating to leading a team e.g. leadership styles, resolving conflict and leading colleagues.

When does the programme start?

This development programme starts **February 2017** and a different topic will be covered every month. To maximise the chance of as many course leaders engaging with this programme as possible, the workshops will be arranged over the lunchtime period.

Who delivers this programme?

The Course Leaders' Development programme is being led by the ADU, and key staff from across the University will be involved in the development of workshops and associated resources. Where appropriate, external speakers will also be invited into the programme.