



MPhil / PhD Student Annual Leave Policy

The University's MPhil / PhD student Annual Leave policy applies to all Full Time MPhil / PhD students (studying in attendance) carrying out research under the auspices of Staffordshire University.

- Full Time MPhil / PhD students will receive an annual leave entitlement of 25 days per academic year, in addition to the fixed University Closure dates.
- The holiday records will be managed by the Faculty PGR Administrators and records must be kept for each Full Time MPhil / PhD student. Holidays can only be taken with the prior agreement of the student's Principal Supervisor.

It is the responsibility of the respective Faculty to hold and be able to report on this information.

Any queries regarding the applicability of this policy should be referred to the Chair of the University's Research Degrees Sub-Committee.

Research Degrees Sub-Committee

Revised January 2017