

Faculty of Health

SELF DECLARATION of criminal record and other information which may affect suitability for attendance on health and social care awards.

You must read all of this document carefully before confirming your response on e-enrolment.

All students who accept an offer of a course place on an award which leads to professional registration as a health or social care practitioner are subject to a CRB Enhanced Disclosure.

The educational programme for which you are either applying to study or currently studying, requires that you are of good character in order to protect the public. The CRB Enhanced Disclosure relates to areas of work, involving regular caring for, training, supervising or being in sole charge of vulnerable persons. Enhanced Disclosures also provides an extra level of checking with local, national & international police records and other government agencies. You are required to disclose **all** criminal convictions, cautions and warnings and other relevant information using the disclosure form at the end of this document. If in doubt it is better to declare information, especially as the nature of the course you are either on or applying to join is exempt from the Rehabilitation of Offenders act (1974) and this means that even “spent” convictions are likely to be revealed on the CRB enhanced disclosure. Answering “yes” to any of the questions on the self declaration below will not automatically result in withdrawal of your course place, providing it does not indicate that you are unsuitable to work with vulnerable persons. Information revealed by your self-declaration or within your CRB Enhanced Disclosure will normally result in you being asked to attend a “suitability interview” to explain the circumstances of your conviction or similar. Following this, the matter is referred on to the Faculty’s “Criminal Convictions Panel” where your case and its individual circumstances are considered. A decision is then made to confirm or withdraw the offer of a place (or continuance on your course) or to seek further information. Failure to self-declare information which later comes to our attention through CRB disclosure, or other sources, will call into question your honesty and personal integrity. This alone could jeopardise your application or continuance on your course. Honesty and integrity are essential for aspiring Health or Social Care professionals. Consistent with the “CRB Code of Practice” we aim not to unfairly discriminate against you on the basis of conviction or other details revealed through the disclosure process. All documentation and processes relating to CRB and Self Declarations will be treated sensitively and stored appropriately in order to maintain confidentiality. Details will not be stored on computer. Neither disclosures nor a record of disclosure information will be retained for longer than is necessary.