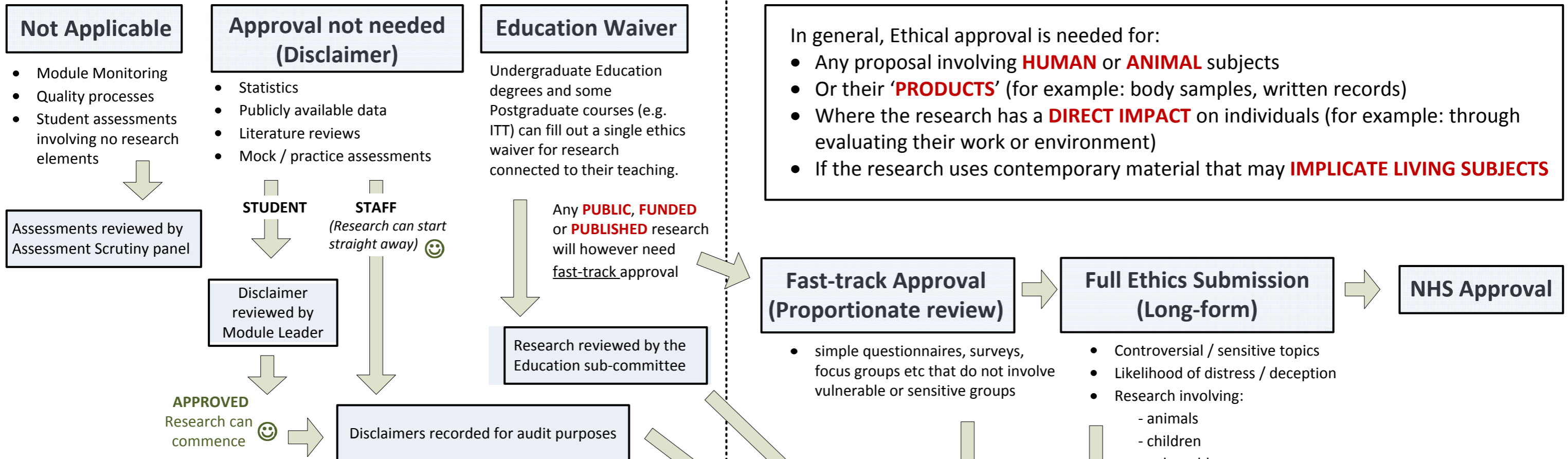


Research Ethics Infographic (BEL, 2014)



STUDENT: Ethics form must be signed by Student, Supervisor and 1 other Member of Staff
STAFF: Ethics form must be signed (*Light-touch review*)

Applications reviewed by Faculty Ethics committee (decision within 20 working days)

Applications considered by full Faculty Ethics committee (decision within 20 working days)

NOT YET APPROVED (Deferred / Rejected)

REFERRAL TO THE UNIVERSITY ETHICS COMMITTEE

APPROVED
Research can commence 😊

Corrections submitted to Ethics committee

MINOR ALTERATIONS REQUIRED
 In particular note the following statement:
 "A number of documents are to be presented outside the university and need to do the university credit. These include the independent peer-review form (IPF), questionnaires, information sheets and consent forms. To represent the university, such documents need to achieve an appropriately professional standard. This includes spelling and grammar. In addition, documents which are for use with non-specialists need to avoid unnecessary jargon and technical language." (Key advice to ensure successful ethics, 2013)

BEST PRACTICE GUIDELINES	ETHICAL MISCONDUCT
<ul style="list-style-type: none"> Academic / scientific rationale of project <ul style="list-style-type: none"> - Aims / Importance? Background to the project and review of existing work in the area <ul style="list-style-type: none"> - Gap in the literature / need? Aims / Hypothesis being tested <ul style="list-style-type: none"> - show how the aims are being addressed? - Why is this method(s) better than others? Research Design <ul style="list-style-type: none"> - Number / type of participants (age / gender etc) - Special characteristics of participants? - Participant selection / exclusion criteria? - Risk assessment completed? - Resources needed? - Research capacity of individual / team? Consent <ul style="list-style-type: none"> - Voluntary - Confidentiality / data protection rules - Debrief / opportunity to withdraw - Knowledge of what participation entails / risks 	<ul style="list-style-type: none"> Failure to obtain permission or observe the relevant protocols Deception / distortion / falsification / misleading data Unethical behaviour Breach of confidentiality Deviation from good practice (including failure to maintain good scientific rigour) Inappropriate attribution Plagiarism <p> DATA</p> <ul style="list-style-type: none"> Disclaimers: Destroyed 1 year UG / Taught M-Level: Destroyed 2 years Research Degrees: Destroyed 5 years Staff Publications: Destroyed 10 years External Projects: Destroyed 10 years