

Filming or photographing in IS buildings

During our annual review of operational services throughout the Information Services sites, we consider the many requests received to film or photograph in our buildings.

Filming

Filming is **not** permitted in any area of Information Services. The environment is not conducive to this type of activity due to:

- **Health and Safety Issues**
from trailing wires, filming equipment blocking stairways, walkways and fire exits
- **Disruption to other IS customers**
filming would disturb people who are learning and studying
- **Privacy of other customers and copyright issues**
data protection of other customers and copyright issues for the resources in IS buildings which are often covered under copyright licenses

Still photography

Still photography is permitted providing that the activity is brief and only a portable camera is used (i.e. not tripods or lighting). It should not disrupt other people or cause them any inconvenience or distress. Students wishing to take photographs should take particular care to avoid taking photos of other people in the background of the shots.

Anyone found to be breaching these instructions or causing distress to other customers will be asked to leave the building.