

# STAFFORDSHIRE UNIVERSITY

## International Student Centre (ISC)

May 2010



### NEWSLETTER 2010

Latest News from ISC for all the International Students

## Update from the International Student Centre

### Changes to service provided by International Student Advisors with effect from 24 May 2010 until further notice.

One of our advisors, Julie Dunn will be leaving the University on Friday 21 May 2010. Changes have been put into place to ensure there is adequate cover at both campuses for students to see an International Student Advisor. The new arrangements will be as follows:



#### Stoke Campus

- Monday:** Morning -bookable appointments available,  
Afternoon—drop in service from 2pm to 4pm
- Tuesday:** Morning—bookable appointments available  
Afternoon—drop in service 2pm to 4pm

#### Stafford Campus

- Wednesday:** Morning—bookable appointments available  
Afternoon—drop in service from 2pm to 4pm
- Thursday:** Morning—bookable appointments available  
Afternoon—drop in service from 2pm to 4pm

Please note that you must sign up for a drop in session. Sessions are for 10 minutes only and you can do this either by a telephone call on the day or by dropping in during the day and seeing if a slot is available.

**Could we please ask that during these arrangements, you sign in for an appointment or drop in session at the campus where you study.**

#### **Office closed**

The International Student Centre will be closed on Thursday 27th May 2010 to enable staff to attend a Student Office Away Day. We will also be closed on Monday 31st May 2010 as this is a bank holiday in the UK.

#### **Forthcoming events ...**

**Visa Extension Workshop for students whose visas expire June, & July.**

**2nd June 2010**

You must sign up for the workshop at the site you are studying

#### **La Dolce Vita Italian Market at Stoke-on-Trent City Centre—Hanley Friday 28th to Sunday 30th May 2010**

Coming for the very first time to the City Centre's Cultural Quarter, the famous, prestigious, unique and authentic Italian market.

This attractive and vibrant market is guaranteed to tantalize the taste buds!!! Delicious food on offer includes Parma Ham and salami, a selection of cheeses, olives, olive oil, Italian sweets, ice cream, nuts, dried fruits, bread & cakes.

There are also stalls selling traditional Murano glass and fashion jewellery.



## Authorised Leave

If you are returning home before the end of the semester (3<sup>rd</sup> July), please ensure you complete an **International Authorised Leave** form **BEFORE** leaving the University. If you fail to do this, it will cause problems during International Attendance Sign-in, and could result in you **being withdrawn from the University and subsequently reported to the UKBA** should you not be here at the University to sign-in. However, if you have 'Authorised Leave' then you will be recorded correctly during the sign-in before the end of term. If you require the International Authorised Leave form please go to your faculty office to obtain this and to request permission from both your Award Leader and Faculty Guidance Advisor



### Living Locally

This is to remind you that you must live at an address that the University considers to be a local address. For instance, it is okay to live in Manchester, but London would not be local. If you are not sure if we would consider you to be living locally then please contact us.



### Up to date address

If you move to a new address it is very important that you let the information centre know what that address is.



## FAQ

### When can I work full-time?

This all depends on where you are in your course, there are three possible options listed below, if you read them carefully you will be able to work out which one applies to you.

- If you are an undergraduate or on a Masters course and have not yet started on your dissertation then you are allowed to work full time after the 2 July until the start of the next term.
- If you are currently working on your dissertation you not allowed to work full-time until after the award board.
- If you have handed in your dissertation, you are not allowed to work until after the award board.

**If you are unsure, please check with the International Student Advisor (e: isa@staffs.ac.uk)**

### International Student Advisor

There will be no Advisor available at either campus on the **27, 28 and 31 May** and from **21 June until the 5 July 2010**.

**In case of emergency or for any inquiries, please e-mail [isa@staffs.ac.uk](mailto:isa@staffs.ac.uk) and someone will contact you as soon as possible**

### Farewell from Julie Dunn, International Student Advisor

Julie would like to say farewell to all staff and students at the University as she returns home to Northern Ireland to start a new job!

### Student Union Visa Workshops

Please note that these workshops will no longer be running

If you require help with a Post-Study Work application, the ISC has produced a leaflet that directs you to useful sites that will provide help on completing the application. Please email [isa@staffs.ac.uk](mailto:isa@staffs.ac.uk) for a copy