

Listing your five most significant environmental impacts

As a department or team, identifying what your most significant environmental impacts are will address issues that are specific to your area and will help prioritize the actions you'll take in future.

To identify your impacts, think about what your department does on a day to day basis – what your core functions are, what products you buy, how you travel etc.

They can be:

- IT equipment (Computers, printers, laptops, netbooks, OHP, fax machines)
- Hazardous Waste (radioactive, filament bulbs, electrical or electronic waste and contaminated waste)
- Typical Waste (landfill, paper, recycling, packaging)
- Cleaning (chemicals, soils)
- Transport (University business, research or academic purposes (both domestic and international))
- Heating and Cooling (Portable and fixed appliances)
- Lighting
- Water (Tap and bottled water)
- Air (emissions)
- Procurement (resources used to make goods, ethical policy/procedures of manufacturer, method of transporting goods to site)
- Specialist equipment (energy use of research/teaching equipment)
- Other office appliances (fridges, kettles, microwaves, televisions etc)

If at any point you'd like to discuss your findings, please contact your institution's main Green Impact contact or your Green Impact Project Officer from NUS. Their details can be found in Contacts page in the top right corner of the workbook.

Environmental Impact	Reason of its significance	Suggestions for possible actions in the future
1.		
2.		
3.		
4.		
5.		