

STAFFORDSHIRE UNIVERSITY
FACULTY OF HEALTH
BA (HONS) SOCIAL WORK

Second opinion process where there are placement 'concerns'

The Personal Tutor is alerted by the Practice Educator, Student or own assessment that the Student is at risk of a marginal or failed assessment OR that the Student has been suspended or evicted from the placement.



The Personal Tutor flags the problem to the Award Leader who will assess the severity of the issue, determine whether a 'concerns' meeting needs to be held and, if so, decide who should be the Chair.



If a second opinion is required, the Personal Tutor will ask the Practice Educator to complete a Second Opinion Request Form which will be available for downloading from the portal. The Practice Educator will return the completed Second Opinion Request Form to the Practice Development Tutor who will arrange for an appropriately qualified Second Opinion Practice Educator.



The Second Opinion Practice Educator will return the Second Opinion Report to the Personal Tutor with a recommendation. The Personal Tutor must ensure the smooth running of the report process and ensure that the reports are submitted to the Award Leader. The Award Leader will ensure that the Second Opinion Report and the Practice Educator's Report are submitted to the External Examiner and the Chair of the Practice Assessment Panel and that the matter is raised at the Award Board.

The Personal Tutor, after consultation with the Award Leader, will confirm the recommendation of the Second Opinion Practice Educator to the Student. The Award Leader will offer debriefing opportunities to the Practice Educator and Work-based Supervisor.