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| STAFFORDSHIRE UNIVERSITY Partner Staff Approval Form | | Staffs_Uni_Red_Logo_Print_Version |
| This form should be completed for: | | |
| An additional member of staff who has been identified to teach on an existing collaborative course approved by Staffordshire University *(ie staff member previously unknown to University)*. **Or**  An existing staff member *(previously approved by the University)* who will be responsible for the delivery of additional courses/modules at partner institution. | Please complete sections **A, B & D**  Please complete sections **A, C & D** | |
| **This form should be accompanied by a curriculum vitae.**  The completed form (and accompanying CV) should be returned to the University Academic Link Tutor, who will arrange for it to be considered by the appropriate School. | | |

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| **DATE EFFECTIVE FROM:** |  |

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| **SECTION A – DETAILS OF PROPOSED STAFF MEMBER** | | |
|  | Title: | Surname: |
|  |  | |
|  | Forename(s): | |
|  |  | |
|  | Partner Institution: | |
|  | Faculty/School/Department (at partner institution): | |
|  |  | |
|  | Work Telephone Number: | |
|  |  | |
|  | Email Address: | |

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| **SECTION B - NEW STAFF MEMBERS** | |
| **B1** | Courses Please list courses to which proposed staff member will contribute. |
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| **B2** | Modules Please list all modules to which proposed staff member will contribute. |
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| **SECTION C - EXISTING STAFF MEMBERS (ROLE EXTENSION)** | |
| **C1** | Existing Courses Please list courses to which staff member currently contributes *(For which they have previously been approved by Staffordshire University)*: |
|  |  |
| **C2** | **Existing Modules**  Please list modules which staff member currently delivers (*For which they have previously been approved by Staffordshire University*): |
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| **C3** | **Additional Courses**  Please list any additional courses for which approval is being sought for the staff member to deliver. |
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| **C4** | Additional Modules Please list the additional modules for which approval is being sought for the staff member to deliver. |
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| **SECTION D - SUPPORTING INFORMATION** | |
| **D1** | Teaching and Other Relevant Experience Please provide any additional information on teaching and other experience which is relevant to this application and is not included within the accompanying curriculum vitae. |
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| **D2** | Research and related Scholarly Activity Give a brief account of any research or related scholarly activity which is relevant to this application and is not included within the accompanying curriculum vitae. |
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| SECTION E – RATIONALE*(For Completion by Partner Course Leader)* | | |
| **E1** | Please provide a brief statement supporting the suitability of the staff member to deliver the courses/modules identified above. | |
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| **E2** | Please indicate which member(s) of staff the applicant is replacing. | |
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| **Name of (Partner) Course Leader:** | | **Date:** |

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| SECTION F - UNIVERSITY AUTHORISATION | |
| Link Tutor support for nomination: | |
| Name of (University) Academic Link Tutor: | **Date:** |
| **Approved on behalf of School by:** | |
| **Date approved by School:** | |