Notes on the use of this document

This Programme Specification is intended to be the **technical overview** of the course.

As such, please:

* Keep things short and simple, in summary format
* Avoid addressing the student. The Prog. Spec. is accessible to students but not student facing.
* Avoid detail that could change year on year (such as specific business links, software, locations etc)
* Provide links to external and internal sources where appropriate, rather than reproducing information
* Complete the Employability Framework Mapping Appendix
* Note that Programme Specifications can only be revised through engagement with approved quality procedures
* Delete all highlighting before publication

Highlighting key:

Yellow = General guidance

Teal = Information specific to apprenticeships (Non-apprenticeship provision can remove)

Pink = Amend as appropriate.

|  |  |
| --- | --- |
| Programme Title/Apprenticeship Standard: |  |
| Final Award(s): |  |
| Intermediate Award(s): |  |
| Awarding Institution(s): |  |
| Teaching Institution(s): |  |
| Site(s) of Delivery: |  |
| QAA Subject Benchmark(s): |  |
| Academic Year of Entry: |  |

**Programme Instances and Sites of Delivery** (Add to the table below when approved)

|  |  |
| --- | --- |
| Approval dates | **Site(s) of Delivery:** |
| Programme Instance(s):Instances below can be retained/further added as required. Please make clear which instances are in use by either deleting boxes or use grey shading to block out areas not in use as per the example here:  | E.g. Stoke Campus, Staffordshire University | E.g Other location, Staffordshire University |  |  |
| Full-time | *e.g. Sep 2020* | *e.g. Sep 2020* |  |  |
| Full-time with a foundation year | *e.g. Sep 2021* |  |  |  |
| Full-time with a placement year | *e.g. Sep 2020* | *e.g. July 2021* |  |  |
| Full-time with a foundation year and a placement year | *e.g. Sep 2020* |  |  |  |
| Accelerated full-time |  |  |  |  |
| Part-time | *e.g. Sep 2020* |  |  |  |
| Part-time with a foundation year | *e.g. Sep 2020* |  |  |  |
| Apprenticeship standard (PT study) | *e.g Sep 2020* |  |  |  |

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| Objectives of this Programme  |
| Please summarise in a short paragraph or in a series of bullet points why the course was developed and the purpose of the programme including intended graduate outcomes and potential destinations, reflecting on the Office for Students’ objective that all students can progress into employment, further study, and fulfilling lives.Apprenticeships: Please outline that the apprentices should achieve competence in a skilled occupation through the employer-led programme. |

Guidance on creating Programme Outcomes for all courses and apprenticeships:

* List the learning outcomes of the programme **using the table format below** (these are not the separate module LOs but the overall outcomes for the programme)
* Programme Outcomes should capture and inform Module Learning Outcomes and vice versa but relate to the overall standard, reflective of the award
* Map the University 8 to the Outcome by ticking/highlighting the statements that apply
* **Use a separate table for each level or stage**. E.g. If your course has an Intermediate Stage create a separate table for this and then the final level table
* Post Graduate courses running different stages at the same level (E.g L7 PgCert, PgDip and Masters) do not need to link to every University Outcome at the different stages as long as all University Outcomes are met across the stages. Separate tables are needed for each stage.
* Programme Outcomes should reflect developmental progress over stages/levels
* Please map to the Subject Benchmark Standards **in the final level** if appropriate as per the below example and provide the name of the SBS
* For guidance on constructing learning outcomes please see the [Course Designer’s Guide](https://iris.staffs.ac.uk/Interact/Pages/Content/Document.aspx?id=9919) and the [Typology of Award Outcomes and Indicative Descriptions of Levels](https://www.staffs.ac.uk/about/corporate-information/quality/docs/pdf/su-typology-of-learning-outcomes.pdf)
* Apprenticeships: Please additionally complete **Appendix 2**: (Knowledge, Skills and Behaviours mapping to the modules)

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| Programme Outcomes: (stage/level e.g PG Cert L7)Repeat this table for additional stages/levels |
| * Programme Outcomes
* (Name of Benchmark Standard) Subject Benchmark Statement mapping (delete if not appropriate)
* University Outcome mapping
 | **Mapped Modules** (As per module descriptors) |
| Programme Outcome:Reflect critically upon the inter-relationship between ethics, policy, research and professional practice. Benchmark Statements: 7.1; 7.3; 7.4; 7.5 | **University Outcomes** (tick/mark)

|  |  |
| --- | --- |
| Knowledge & Understanding | x |
| Learning |  |
| Enquiry | x |
| Analysis | x |
| Problem Solving |  |
| Communication |  |
| Application |  |
| Reflection |  |

 | Mod 1 (Name) Mod 2 (Name) |
| Programme Outcome: Benchmark Statements:  | **University Outcomes** (tick/mark)

|  |  |
| --- | --- |
| Knowledge & Understanding |  |
| Learning |  |
| Enquiry |  |
| Analysis |  |
| Problem Solving |  |
| Communication |  |
| Application |  |
| Reflection |  |

 | Mod 1 (Name) Mod 2 (Name) |

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| Learning, Teaching and Assessment Approach of this Programme |
| In a few paragraphs, please illustrate the approach to learning and teaching on this programme, aligning it to the University’s academic strategy, whilst making it meaningful to the specific programme. Please also summarise the assessment and feedback methodology, and how it enables students to demonstrate and reflect on their learning and how it encourages progression.Apprenticeships: you should give details of End Point Assessment arrangements. |
| Learning Opportunities on this Programme  |
| Please summarise additional opportunities which may be available including practical work, industry collaboration, and research projects, with a focus on enhancement and how students can achieve beyond expectations. Please consider how opportunities can be embedded into the curriculum relating to the subject benchmarks, rather than added as extra-curricular activities. Apprenticeships: you should discuss the opportunities that arise from work-based learning. |

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| Structure of this Programme |
| The core and optional modules delivered on this programme are outlined in the table(s) below. For full delivery details, please see Appendix 1.Repeat the following table for each stage/level of the programme. Insert/Remove rows as appropriate |

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| Stage/Level |
| Core Modules |
| Module Code | **Module Title** | **Credit Value** | **Pre-requisites** |
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| Optional Modules |
| Module Code | **Module Title** | **Credit Value** | **Pre-requisites** |
|  |  |  |  |
|  |  |  |  |
| Intermediate/Final Award: |  |

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| Award Specific Information  |
| Accreditation by Professional, Statutory and Regulatory Bodies and Link to Approved Apprenticeship Standard |
| Please list any accreditation below and specify the impact of the accreditation e.g. membership of a professional body. Sites with no accreditation should not be listed. If there is no accreditation, confirm in this box. Remove statements below as applicableAccreditation is listed below by site(s) of delivery it applies to. Sites with no accreditation are not listed.This programme is not accredited.Apprenticeships: please add in a link to the Approved Apprenticeship Standard. |
| Site(s) of Delivery |
| Location 1 e.g. Stoke Campus, Staffordshire University |
| Accrediting BodyType of Accreditation |
| Location 2 e.g. Digital Institute London, Staffordshire University |
| Accrediting BodyType of Accreditation |

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| Award Specific Regulations  |
| Please list any award specific regulations below by site(s) of delivery. Sites with no award specific regulations should not be listed. If there are no award specific regulations, confirm in this box. Remove statements below as applicable.All programmes are subject to Staffordshire University’s Regulations and Policies:<https://www.staffs.ac.uk/legal/policies/index.jsp>Award specific regulations are approved by the School Academic Committee as additions or exceptions to the University regulations, normally to adhere to PSRB requirements or the regulations of the country of delivery.Approved award specific regulations are listed below by site(s) of delivery they apply to. Sites with no award specific regulations are not listed.This programme has no award specific regulations.Apprentices are also subject to the Education and Skills Funding Agency’s (ESFA) Regulations:<https://www.gov.uk/topic/further-education-skills/apprenticeships> |
| Site(s) of Delivery |
| Location 1 e.g. Stoke Campus, Staffordshire University |
| Approved award specific regulations: |
| Location 2 e.g. Digital Institute London, Staffordshire University |
| Approved award specific regulations: |
| Admissions Criteria |
| This section is to list any additional entry requirements such as a fitness to practice or fitness to study review. It should not replicate standard entry requirements published on the website.All programmes are subject to Staffordshire University’s Admissions Policy:<https://www.staffs.ac.uk/legal/policies/Staffs-admissions-policy.jsp>Any approved exceptions to Staffordshire University’s Entry Requirements are listed below by site(s) of delivery.This programme has no additional entry requirements. |
| Site(s) of Delivery |
| Location 1 e.g. Stoke Campus, Staffordshire University |
| Exceptional entry requirements: |
| Location 2 e.g. Digital Institute London, Staffordshire University |
| Exceptional entry requirements: |

**Appendices**

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| Appendix 1. Delivery Structure of the Programme Instance(s) Repeat this section for each site of delivery/programme instance/entry month |
| Site of Delivery: | e.g. Stoke campus, Staffordshire University |
| Teaching Institution: | e.g. Staffordshire University |
| Arrangement Type: | e.g. N/A |
| Programme Instance: | **Entry Month:** | **Duration:** |
| e.g. Standard Full-Time | e.g. September | e.g. 3 years |
| Notes on Structure Differences |
| List here if there are any differences from the standard structure in the main specification e.g. no optional modules, different credit weightings, a different core module etc. |

Semester 1 should continue to refer to a September start. Therefore, for a January intake, use semester 2.

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| Level/Stage(Repeat this table for each stage of the award. Merge and split cells as required – see below example) |
| Semester 1 |  |  |  |  |  |
| Semester 2 |  |  |  |  |  |
| Semester 3 |  |  |  |  |  |
| Optional Modules(Delete this section if no optional module slots) |
| Module Code | **Module Title** | **Credit Value** | **Semester** |
|  |  |  |  |
|  |  |  |  |
| Intermediate/Final Award: |  |

E.g:

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| Level 4 |
| Semester 1 | CoreModule 1(40 credits) | CoreModule 2(40 credits) | CoreModule 3(20 credits) |
| Semester 2 | OptionalModule(20 credits) |
| Optional Modules |
| Module Code | **Module Title** | **Credit Value** | **Semester** |
| MODU00001 | Module 4 | 20 | 2 |
| MODU00002 | Module 5 | 20 | 2 |
| Intermediate Award: | **CertHE Computer Science (120 credits)** |

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| Appendix 2: Apprenticeship Standard mapping, Knowledge, Skills and Behaviours (KSBs) Please remove this appendix if your course is not an apprenticeship |

Please repeat capturing all elements (knowledge, skills and behaviours) by copying and pasting the table as necessary.

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| --- | --- | --- | --- |
| Modules | Level (merge/separate/colour as appropriate) | Level (merge/separate/colour  | Level |
| Year (merge/separate/colour…) | Year | Year |
| E.G: MECH41020 Intro to Engineering Design and Practice.G: MECH41020 Intro to Engineering Design and Practice |  |  |  |  |  |  |  |  |  |  |  |  |
| Standard |  |
| Knowledge (Repeat for Skills and Behaviours) | E.g **K1** Mathematics and science for engineers   | **ü** |  |  |  |  |  |  |  |  |  |  |  |  |
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| Appendix 3: Employability Framework Mapping (Please see the [Employability Framework](https://iris.staffs.ac.uk/Interact/Pages/Section/Default.aspx?Section=8180&utm_source=interact&utm_medium=quick_search&utm_term=career) here for guidance) |

**The table below indicates the four principles and where, within your course, these principles are addressed:**

**Module title(s):** Indicate which module(s) within the course develop the principle

**Content:** Outline how the principle is developed

**Method of Assessment:** Indicate how achievement of the principle is assessed

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| --- | --- | --- | --- |
| **Principle** | **Module Title(s)**  including level, number of credits and core or option | **Content** | **Method of Assessment** |
| **Know yourself – Start where you are**Understand yourself and your place in the world |  |  |  |
| **Design your life**Understand the Knowledge, Skills, and Experience you have and what you need to further develop. Understand and explore different career options  |  |  |  |
| **Prototype**Develop your Knowledge, Skills and Experience. Identify and secure the right opportunities to develop skills.Action your plans, try new things and take risks |  |  |  |
| **Express Yourself**Learn how to articulate the knowledge, skills and experience you have gained and explain the journey you have been on |  |  |  |

**AQS Template: Version 4, March 2024**