

AGENDA

SUSTAINABILITY AND RESOURCES COMMITTEE

Date: Tues 06 November 2018 **Time:** 1530 (refreshments from 1500)

Location: Boardroom, University House, Leek Road Campus

Notes:

1. This Agenda is divided into three headings: Estates; Financials; and Human Resources / Employment. Each of these headings has a section 2 (For Discussion and/or Approval) and a section 3 (For Information).
2. Items marked with an asterisk (starred items) are for information only or regarded as noncontentious. Starred items will not be discussed and will be assumed to have been noted or approved unless a request to unstar a named item is received from a Board member in advance, or at the commencement, of the meeting.
3. Items classified as Confidential, and their subsequent minutes, will be redacted before publication of the agenda and minutes on the University's public website.

		Lead	Classifi- cation	Pgs
1 MEETING MANAGEMENT				
1.1	Apologies for Absence	Clerk	Public	
1.2	Declarations of Interest	Clerk	Public	
1.3	Membership of the Committee for 2018/19: Constitution MEMBERSHIP External Members David Gage John Henderson Mike Herbert (Deputy Chair) Jonathan Vardon (Chair) Student Representative Scott William-Smith (President, Students' Union) Staff Representative Sarah Tudor (Professional Services Staff Rep) Vice Chancellor Professor Liz Barnes In attendance Ian Blachford, Chief Operating Officer & Clerk to the Board Rob Fekete, Chief Financial Officer & Deputy Chief Executive Professor Martin Jones, Deputy Vice Chancellor Sue Reece, Pro Vice Chancellor - Student Experience	Clerk	Public	
1.4	Minutes of the last meeting of the Committee, 22 May 2018 SR/07/01	Clerk	Public	3-12
1.5	Matters arising: <ul style="list-style-type: none"> • Minute 110 Treasury Management Policy – to note that the revised version of the Treasury Management Policy was circulated to the Committee on 13 June 2018. • Minute 143 (Matters arising – Min 74 ctd. S&RC Part B, arising from BofG Minute 2372) Exit from Winton Square Leased Accommodation and Lichfield Coach Park Proposal – to note updates on these. • Minute 131 – Campus Masterplan – to note a verbal update from the Deputy Vice Chancellor. 	Clerk		

ESTATES AND INFRASTRUCTURE (E)				
E2 FOR DISCUSSION AND/OR APPROVAL (marked below accordingly)				
E2.1	Catalyst Building Update (DISCUSSION) SR/07/02	DVC	Confidential	13-15
E2.2	Smart Technology Business Case (DISCUSSION) SR/07/03	DVC	Confidential	16-68
E2.3	[REDACTED] (DISCUSSION) SR/07/04	[REDACTED]	Confidential	69-96
E3 FOR INFORMATION				
E3.1	*Compliance/Maintenance Update* SR/07/05	DVC	Confidential	97-105
E3.2	*PwC Internal Audit Report 2017-18 – Estates* (referred from Audit & Risk Committee) SR/07/06	DVC	Confidential	106-120
E3.3	*PwC Internal Audit IT Information Security Report* (referred from Audit & Risk Committee) SR/07/07	DVC	Confidential	121-153
FINANCIALS (F)				
F2 FOR DISCUSSION AND/OR APPROVAL (marked below accordingly)				
F2.1	Revised Financial Regulations (APPROVAL) SR/07/08	CFO&DCE	Public	154-208
F2.2	Student Enrolment Position 2018-19 (DISCUSSION) SR/07/09	PVC – SE/ CFO&DCE	Confidential	209-212
F3 FOR INFORMATION 213-0				
F3.1	*Partnerships Update* (referred from Audit & Risk Committee)* SR/07/10	CFO&DCE	Confidential	213-229
F3.2	*Student Union Accounts 2017-18* SR/07/11	P - SU	Confidential	230-255
F3.3	*Management Accounts as at 30 Sept 2018* SR/07/12	CFO&DCE	Confidential	256-269
F3.4	*Financial Statements for y/e 31 July 2018*: i. Draft 2017/18 Annual Review and Financial Statements, including Letter of Representation and subsidiary accounts SR/07/13 plus Appx A, B & C ii. Draft KPMG audit highlights memorandum and management letter SR/07/14 and Appx A <i>The Financial Statements were discussed at Audit and Risk Committee on 30 Oct 2018 and will be presented for formal approval at Board of Governors on 21 Nov 2018.</i>	CFO&DCE	Confidential	<i>BofG Share-Point</i>
HUMAN RESOURCES/EMPLOYMENT (H)				
H2 FOR DISCUSSION AND/OR APPROVAL (marked below accordingly)				
H2.1	Pensions Implementation Update (DISCUSSION) SR/07/15	COO	Confidential	270-276
H3 FOR INFORMATION				
H3.1	*Restructuring Update* SR/07/16	COO	Confidential	277-278
H3.2	*National Pay Negotiations Update – Cost of Living Pay Award* SR/07/17	COO	Public	279-280
4 ADDITIONAL MATTERS				
4.1	Committee Terms of Reference (APPROVAL) SR/07/18	Clerk	Public	281-283
4.2	Any additional matters	Clerk		
4.3	Items to be referred to Audit and Risk Committee	Clerk		
4.4	Items to be referred to Board of Governors	Clerk		
4.5	Next meeting: Tuesday 19 March 2019 (Boardroom, University House)			