

# AGENDA

## SUSTAINABILITY AND RESOURCES COMMITTEE

<b>Date:</b>	Tues 19 March 2019	<b>Time:</b>	1600 (refreshments from 1530)
<b>Location:</b>	Boardroom, University House, Leek Road Campus		

### Notes:

1. This Agenda is divided into three headings: Estates; Financials; and Human Resources / Employment. Each of these headings has a section 2 (For Discussion and/or Approval) and a section 3 (For Information).
2. Items marked with an asterisk (starred items) are for information only or regarded as noncontentious. Starred items will not be discussed and will be assumed to have been noted or approved unless a request to unstar a named item is received from a Board member in advance, or at the commencement, of the meeting.
3. Items classified as Confidential, and their subsequent minutes, will be redacted before publication of the agenda and minutes on the University's public website.

		Lead	Pgs
<b>1 MEETING MANAGEMENT</b>			
1.1	<b>Apologies for Absence</b>	Clerk	
1.2	<b>Declarations of Interest</b>	Clerk	
1.3	<b>Minutes of the last meeting of the Committee, 06 Nov 2018 SR/08/01</b>	Clerk	3-8
1.4	<b>Matters arising:</b> <ul style="list-style-type: none"> <li>• <b>Minute 160 (Matters arising – Min 74 ctd. S&amp;RC Part B, arising from BofG Minute 2372) Exit from Winton Square Leased Accommodation and Lichfield Coach Park Proposal</b> – to note updates on these.</li> <li>• <b>Minute 162 – Smart Technology Business Case</b> – to note an update on the outstanding costs relating to this.</li> <li>• <b>Minute 2488 (BofG) – Squires View and Cotes Heath</b> – to note updates on these.</li> <li>• <b>Minute 161 – Catalyst project</b> – to note a verbal update on the position with apprenticeships contracts.</li> </ul>	Clerk	
<b>ESTATES AND INFRASTRUCTURE (E)</b>			
<b>E2 FOR DISCUSSION AND/OR APPROVAL (marked below accordingly)</b>			
E2.1	<b>District Heat Network (DISCUSSION) SR/08/02</b>	DVC	9-22
E2.2	<b>Catalyst Building Update (DISCUSSION):</b> <ul style="list-style-type: none"> <li>• <b>Project Update SR/08/03</b></li> <li>• <b>Mezzanine SR/08/04</b></li> </ul>	DVC	23-26 27-29
E2.3	<b>London Provision Update (DISCUSSION) SR/08/05</b>	PVC-SE	30-31
<b>E3 FOR INFORMATION</b>			
E3.1	<b>*Compliance/Maintenance Update* SR/08/06</b>	DVC	32-39
E3.2	<b>Public Interest Disclosure Update SR/08/07</b>	COO	40-41
E3.3	<b>Staffordshire Fire Service Inspection SR/08/08</b>	DVC	42-45
E3.4	<b>UUK/GuildHE Code of Management for Student Housing Compliance Review SR/08/09</b>	DVC	46-74
<b>FINANCIALS (F)</b>			

		<b>Lead</b>	<b>Pgs</b>
<b>F2 FOR DISCUSSION AND/OR APPROVAL (marked below accordingly)</b>			
F2.1	<b>Student Numbers: In-Year Update (DISCUSSION)</b> SR/08/10	PVC – SE & Acting Dir. Of Finance	75-79
<b>F3 FOR INFORMATION</b>			
F3.1	<b>*Half-year Management Accounts (January 2019)*</b> SR/08/11	Acting Dir. Of Finance	80-93
F3.2	<b>*Treasury Management Report*</b> SR/08/12	Acting Dir. Of Finance	94-99
<b>HUMAN RESOURCES/EMPLOYMENT (H)</b>			
<b>H2 FOR DISCUSSION AND/OR APPROVAL (marked below accordingly)</b>			
H2.1	<b>Pensions Update (DISCUSSION)</b> SR/08/13	COO	100-101
<b>H3 FOR INFORMATION</b>			
H3.1	<b>*Restructuring Update*</b> SR/08/14	COO	102-103
H3.2	<b>*Human Resources &amp; Organisational Development Annual Report 2017/18*</b> SR/08/15	COO	104-126
H3.3	<b>*Equality, Diversity and Inclusion Annual Report 2017/18*</b> SR/08/16	COO	127-157
H3.4	<b>Cost of Living Pay Award Negotiations</b> SR/08/17	COO	158-159
<b>4 ADDITIONAL MATTERS</b>			
4.1	<b>Any additional matters</b>	Clerk	
4.2	<b>Items to be referred to Audit and Risk Committee</b>	Clerk	
4.3	<b>Items to be referred to Board of Governors</b>	Clerk	
4.4	<b>Next meeting:</b> Tuesday 21 May 2019 (Boardroom, University House)		