

# AGENDA

## BOARD OF GOVERNORS

<b>Date:</b>	Wednesday 25 September 2019	<b>Time:</b>	1530 (refreshments from 1500)
<b>Location:</b>	Boardroom (Plexal) – The Press Centre, Here East, Queen Elizabeth Olympic Park, London E20 3BS		

*Notes:*

1. Items marked with an asterisk (starred items) are for information only or regarded as noncontentious. Starred items will not be discussed and will be assumed to have been noted or approved unless a request to unstar a named item is received from a Board member in advance, or at the commencement, of the meeting.
2. Items classified as Confidential, and their subsequent minutes, will be redacted before publication of the agenda and minutes on the University's public website.

### Know Your Business (1530 – 1600)

A presentation from Gary Thompson, Director of Developments: "Staffordshire - 5G connected region".

*\*Please note that a tour of DIL will take place following the meeting, at 6pm\**

		Lead	Pgs												
<b>1 MEETING MANAGEMENT</b>															
1.1	<b>Apologies for Absence</b>	Clerk													
1.2	<b>Declarations of Interest</b>	Clerk													
1.3	<p><b>Membership of the Board of Governors for 2019/20:</b></p> <table border="0"> <tr> <td><b>Constitution</b></td> <td><b>Membership</b></td> </tr> <tr> <td>External Members</td> <td>Glenn Earlam Tony Evans Kevin Gould John Henderson (Deputy Chair) Mike Herbert Cathryn Hickey Colin Hughes (Chair) Jonathan Vardon Sara Williams <i>Vacancy</i></td> </tr> <tr> <td>Student Representatives</td> <td>Connor Bayliss (President, Students' Union) Scott William-Smith (Vice President, Students' Union)</td> </tr> <tr> <td>Staff Representatives</td> <td>Doug Rouxel (Academic Staff rep) Sarah Tudor (Professional Support Staff Rep)</td> </tr> <tr> <td>Vice Chancellor</td> <td>Professor Liz Barnes</td> </tr> <tr> <td>In attendance</td> <td>Ian Blachford, Chief Operating Officer &amp; Clerk to the Board Professor Ieuan Ellis, Pro Vice Chancellor – Place &amp; Engagement Professor Martin Jones, Deputy Vice Chancellor Sally McGill, Chief Financial Officer Andrew Proctor, Pro Vice Chancellor - Digital Sue Reece, Pro Vice Chancellor - Student Experience</td> </tr> </table>	<b>Constitution</b>	<b>Membership</b>	External Members	Glenn Earlam Tony Evans Kevin Gould John Henderson (Deputy Chair) Mike Herbert Cathryn Hickey Colin Hughes (Chair) Jonathan Vardon Sara Williams <i>Vacancy</i>	Student Representatives	Connor Bayliss (President, Students' Union) Scott William-Smith (Vice President, Students' Union)	Staff Representatives	Doug Rouxel (Academic Staff rep) Sarah Tudor (Professional Support Staff Rep)	Vice Chancellor	Professor Liz Barnes	In attendance	Ian Blachford, Chief Operating Officer & Clerk to the Board Professor Ieuan Ellis, Pro Vice Chancellor – Place & Engagement Professor Martin Jones, Deputy Vice Chancellor Sally McGill, Chief Financial Officer Andrew Proctor, Pro Vice Chancellor - Digital Sue Reece, Pro Vice Chancellor - Student Experience	Clerk	
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1.4	<b>Minutes of the last meeting of the Board of Governors, 25 June 2019 BG/114/01</b>	Clerk	3-10												

		Lead	Pgs
1.5	<b>Matters arising:</b> <ul style="list-style-type: none"> <li>• <b>Mid-Year Strategic Event</b> – to note that this would be included within item 2.1 on the agenda (Vice Chancellor’s report).</li> <li>• <b>Minute 525 (Nominations and Governance Committee)</b> – to note that Sinead Butters had been unable to accept the role of independent governor due to competing commitments.</li> <li>• <b>Minute 526 (Nominations and Governance Committee)</b> – to note that Colin Hughes had been appointed as the new Chair of the Board of Governors for the term of office 01 August 2019 to 31 July 2022 and that the OfS and CUC had been informed.</li> <li>• <b>Minute 2550 – Budget for 2019-20</b> - to note, as further clarification on the origin of growth in tuition fee income, the CFO can update Board of Governors that the year on year growth of full-time tuition fees from 2017-18 to 2018-19 (£6.5m in total) can be attributed to an increase in the student FTE (£3.9m) and fee increases (£2.6).</li> <li>• <b>Minute 2551 – Access and Participation Plan 2020-21 to 2024-25</b> - to note that the Access and Participation Plan had been submitted to the OfS on 27 Aug 2019.</li> </ul>	Clerk	
<b>2 STRATEGIC OVERVIEW</b>			
2.1	<b>Strategic Developments and Organisational Performance</b> BG/114/02 ( <i>to follow</i> )	VC	
<b>3 FOR DISCUSSION AND/OR APPROVAL (marked below accordingly)</b>			
3.1	<b>Student Recruitment and Financial Headlines to date (DISCUSSION)</b> BG/114/03	PVC-SE/ CFO	11-28
3.2	<b>Student Satisfaction Report 2019 (DISCUSSION)</b> BG/114/04	PVC-SE	29-41
3.3	<b>Catalyst Update (DISCUSSION)</b> BG/114/05	DVC	42-48
3.4	<b>Estates Update (including Nursery, Blackheath Lane and Blackstone) (DISCUSSION)</b> BG/114/06	DVC	49-50
3.5	<b>DIL Update (DISCUSSION)</b> BG/114/07	COO	51-53
3.6	<b>OfS Transparency Return (DISCUSSION)</b> BG/114/08 ( <i>with full return available on SharePoint</i> )	PVC-SE	54-56
3.7	<b>Collaborative Register (APPROVAL)</b> BG/114/09	PVC-P&E	57-66
<b>4 FOR INFORMATION</b>			
4.1	<b>Students’ Union Report</b> BG/114/10	P - SU	67-68
4.2	<b>OfS Requests for Additional Information: i. Analysis of Degree Classifications over time;</b> BG/114/11; and <b>ii. Additional Information required on APP</b> (verbal update)	PVC – SE	69-79
4.3	<b>Apprenticeships Performance</b> BG/114/12 ( <i>to follow</i> )	PVC - SE	
4.4	<b>*Academic Board Minutes: 10 December 2018; 26 June 2019 and 08 August 2019*</b> BG-114-13, -14 and -15	VC	80-107
4.5	<b>*Calendar of Corporate and Public Events 2019/20*</b> BG/114/16	Clerk	108-110
<b>5 ADDITIONAL MATTERS</b>			
5.1	<b>How have we made a positive impact on our students today?</b>	Clerk	
5.2	<b>Any additional matters</b>		
5.3	<b>Early Indication for Financial Statements 2018/19 (verbal)</b>	CFO	
5.4	<b>Next meeting:</b> Wednesday 20 November 2019 (Boardroom, University House)		