

AGENDA

BOARD OF GOVERNORS

Date: Wednesday 1 April 2020

Time: 1500

Location: Microsoft Teams online meeting

Notes:

1. *Items marked with an asterisk (starred items) are for information only or regarded as noncontentious. Starred items will not be discussed and will be assumed to have been noted or approved unless a request to unstar a named item is received from a Board member in advance, or at the commencement, of the meeting.*
2. *Items classified as Confidential, and their subsequent minutes, will be redacted before publication of the agenda and minutes on the University's public website.*

Know Your Business (1500 - 1530) – University Mental Health Charter

A presentation from Ian Munton, Director of Library and Student Services

| | | Lead | Pgs |
|---|---|-------|-----------------|
| 1 MEETING MANAGEMENT | | | |
| 1.1 | Apologies for Absence | Clerk | |
| 1.2 | Declarations of Interest | Clerk | |
| 1.3 | Membership (to welcome Baljinder Kuller to his first meeting of the Board of Governors) | Clerk | |
| 1.4 | Minutes of the last meeting of the Board of Governors , 20 November 2019 BG/116/01 and 16 Jan 2020 BG/116/01a | Clerk | 3-9; 10-12 |
| 1.5 | Matters arising: <ul style="list-style-type: none"> • Arising from 25 Sept 2019 BofG Know Your Business (Staffordshire 5G Connected Region) – to note a verbal update from the Vice Chancellor. • Minute 2571 - OfS Analysis of Degree Classifications Over Time/Grade Inflation – to note that no response had been received from OfS following submission on 20 Sept 2019. • Minute 2592 - Federation House – to note that following the Board of Governors meeting on 20 Nov 2019, two interested parties had submitted bids over the asking price, and consequently the Vice Chancellor had informed the vendors that the University did not wish to proceed any further in the process. The property had subsequently been bought by a Manchester-based commercial property company. • Minute 2596 - Update on OfS Request for Further Information: Unconditional Offers – to note that no response had been received from OfS following submission on 20 Nov 2019. | Clerk | |
| 2 STRATEGIC OVERVIEW | | | |
| 2.1 | Strategic Developments and Organisational Performance BG/116/02 | VC | 13-18 |
| 2.2 | Update on COVID-19 BG/116/03 | VC | 19-48 |
| 2.2 | [REDACTED] | VC | 49-57 |
| 2.3 | Strategic Weekend 31 Jan – 01 Feb 2020: <ol style="list-style-type: none"> a) Reflections and discussion b) Towards 2030 (next steps) BG/116/05 c) Approval of notes BG/116/06 (<i>previously circulated by email</i>) | VC | 58-63 64-69 |
| 2.4 | Academic Portfolio BG/116/07 | DVC | 70-78 |
| 3 SUB-COMMITTEE BRIEFING SHEETS AND REFERRED ITEMS | | | |
| 3.1 | Audit and Risk Committee, 28 Jan 2020 BG/116/08 and 10 March 2020 BG/116/09 | Clerk | 79-80; 81-82 |

| | | Lead | Pgs |
|--|---|----------|--|
| | <p>For approval</p> <ul style="list-style-type: none"> i. Minute 1692 – Review of University Level Risk Registers (10 Mar 2020) BG/116/10 ii. Minute 1693 – Annual Review of Risk Appetites (10 Mar 2020) BG/116/11 <p>For noting</p> <ul style="list-style-type: none"> iii. *Minute 1671 – Internal Audit - Mock ESFA Funding Assurance Review (28 Jan 2020) BG/116/12 iv. *Minute 1675 – Risk Management Framework Update (28 Jan 2020) BG/116/13 v. *Minute 1695 – Health, Safety and Wellbeing Annual Report 2018-19 (10 Mar 2020) BG/116/14 | | 83-136 137-140 141-163 164-165 166-195 |
| 3.2 | <p>Strategy and Performance Committee, 25 Feb 2020 BG/116/15</p> <p>For approval</p> <ul style="list-style-type: none"> i. *Minute 133 – KPI Report BG/116/16 <p>For information</p> <ul style="list-style-type: none"> ii. *Minute 131 - University Priorities for the 2019-20 Academic Year BG/116/17 iii. *Minute 132 - Evaluating Delivery of the University Strategic Plan (Connected Communities)* BG/116/18 iv. *Minute 135 - Student Recruitment: In-Year Report BG/116/19 v. *Minute 136 - Strategic Discussion - International Recruitment BG/116/20 | Clerk | 196-197 198-202 203-208 209-217 218-224 225-231 |
| 3.3 | <p>Sustainability and Resources Committee, 17 Mar 2020 BG/116/21</p> <p>For approval</p> <ul style="list-style-type: none"> i. Minute 262 – Sustainability Strategy BG/116/22 ii. Minute 267 – LGPS Triennial Valuation BG/116/23 iii. Minute 268 - Staffordshire University Pension Scheme Update BG/116/24 iv. Minute 269 – Review of Travel and Expenses Policy BG/116/25 <p>For information</p> <ul style="list-style-type: none"> v. *Minute 259 – Catalyst Update* BG/116/26 vi. *Minute 261 – DIL Implementation Report* (<i>already sent via email to Board members</i>) vii. *Minute 266 – Student Numbers and Projected Financial Impact: In-Year Update* BG/116/27 | Clerk | 232-233 234-248 249-257 258-260 261-281 282-286 - 287-293 |
| 3 FOR DISCUSSION AND/OR APPROVAL (marked below accordingly) | | | |
| 3.1 | Apprenticeships Performance and Monitoring (DISCUSSION) BG/116/28 | PVC –P&E | 294-313 |
| 4 FOR INFORMATION | | | |
| 4.1 | Students’ Union Report BG/116/29 | P – SU | 314-315 |
| 4.2 | *Academic Board Minutes: 26 Feb 2020 (Unconfirmed)* BG/116/30 | VC | 316-333 |
| 5 ADDITIONAL MATTERS | | | |
| 5.1 | How have we made a positive impact on our students today? | Clerk | |
| 5.2 | Any additional matters | | |
| 5.3 | Next meeting: Wednesday 24 June 2020 (Boardroom, University House) | | |