

# MINUTES

## NOMINATIONS AND GOVERNANCE COMMITTEE

**Date:** Tuesday 09 October 2018 **Time:** 1530 (refreshments from 1500)

**Location:** University House, Leek Road Campus

*Notes:*

1. Items marked with an asterisk (starred items) were for information only or regarded as noncontentious.
2. Items classed as Confidential, and their subsequent minutes (highlighted here in blue), will be redacted before publication of the agenda and minutes on the University's public website.

| <b>Members</b>            |   |    |
|---------------------------|---|----|
| Richard Cotterell         | External Member   | A  |
| Tash Crump                | Student Representative (President, Students' Union)         | P  |
| David Gage (Deputy Chair) | External Member   | T  |
| John Henderson (Chair)    | External Member   | T  |
| Sarah Tudor               | Professional Support Staff Representative                   | A  |
| Jonathan Vardon           | External Member   | A  |
| <b>In attendance</b>      |   |    |
| Professor Liz Barnes      | Vice Chancellor   | IA |
| Ian Blachford             | Chief Operating Officer and Clerk to the Board of Governors | A  |
| Lauren Rooke              | Assistant Clerk to the Board of Governors (minutes)         | IA |

*P = Present; T = via telephone; A = Apologies; IA = In Attendance*

| <b>1 MEETING MANAGEMENT</b> |  |                     |                   |                  |   |                        |   |                      |  |                 |                      |               |   |
|-----------------------------|--|---------------------|-------------------|------------------|---|------------------------|---|----------------------|--|-----------------|----------------------|---------------|---|
| 504                         | <b>Apologies for Absence</b> were received from Ian Blachford, Richard Cotterell, Sarah Tudor and Jonathan Vardon.   |                     |                   |                  |   |                        |   |                      |  |                 |                      |               |   |
| 505                         | There were no new <b>Declarations of Interest</b> .  |                     |                   |                  |   |                        |   |                      |  |                 |                      |               |   |
| 506                         | The following <b>Membership of the Committee for 2018/19</b> was noted: <table border="0" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th style="text-align: left;"><b>Constitution</b></th> <th style="text-align: left;"><b>MEMBERSHIP</b></th> </tr> </thead> <tbody> <tr> <td>External Members</td> <td>Richard Cotterell<br/>David Gage (Deputy Chair)<br/>John Henderson (Chair)<br/>Jonathan Vardon</td> </tr> <tr> <td>Student Representative</td> <td>Tash Crump (President, Students' Union)</td> </tr> <tr> <td>Staff Representative</td> <td>Sarah Tudor (Professional Support Staff Rep)</td> </tr> <tr> <td>Vice Chancellor</td> <td>Professor Liz Barnes</td> </tr> <tr> <td>In attendance</td> <td>Ian Blachford, Chief Operating Officer &amp; Clerk to the Board</td> </tr> </tbody> </table> | <b>Constitution</b> | <b>MEMBERSHIP</b> | External Members | Richard Cotterell<br>David Gage (Deputy Chair)<br>John Henderson (Chair)<br>Jonathan Vardon | Student Representative | Tash Crump (President, Students' Union) | Staff Representative | Sarah Tudor (Professional Support Staff Rep) | Vice Chancellor | Professor Liz Barnes | In attendance | Ian Blachford, Chief Operating Officer & Clerk to the Board |
| <b>Constitution</b>         | <b>MEMBERSHIP</b>  |                     |                   |                  |   |                        |   |                      |  |                 |                      |               |   |
| External Members            | Richard Cotterell<br>David Gage (Deputy Chair)<br>John Henderson (Chair)<br>Jonathan Vardon  |                     |                   |                  |   |                        |   |                      |  |                 |                      |               |   |
| Student Representative      | Tash Crump (President, Students' Union)  |                     |                   |                  |   |                        |   |                      |  |                 |                      |               |   |
| Staff Representative        | Sarah Tudor (Professional Support Staff Rep)   |                     |                   |                  |   |                        |   |                      |  |                 |                      |               |   |
| Vice Chancellor             | Professor Liz Barnes   |                     |                   |                  |   |                        |   |                      |  |                 |                      |               |   |
| In attendance               | Ian Blachford, Chief Operating Officer & Clerk to the Board  |                     |                   |                  |   |                        |   |                      |  |                 |                      |               |   |

|  |   |
|--|---|
| 507  | The <b>Minutes of the last meeting of the Committee</b> , 09 May 2018 NG/51/01, were signed as a true and accurate record.  |
| 508  | There were no <b>Matters arising</b> .  |
| <b>2 FOR DISCUSSION AND/OR APPROVAL (marked below accordingly)</b> |   |
| 509  | The Committee received and approved the <b>Committee Terms of Reference</b> for 2018/19 ( <b>APPROVAL</b> ) NG/51/02.   |
| 510  | The Committee received a report on <b>Chancellor Term of Office (APPROVAL)</b> NG/51/03, noting that the current Chancellor's Term of Office would expire in July 2019.<br><br>Members commented as follows:<br><ul style="list-style-type: none"> <li>• [REDACTED]</li> <li>• [REDACTED]</li> <li>• [REDACTED]</li> <li>• [REDACTED]</li> </ul>                  |
| 511  | The Committee received and discussed an update report on the <b>Independent Governor Vacancy (DISCUSSION)</b> NG/51/04, with Liz Barnes giving a verbal update on Peridot's search, which was progressing as expected at this stage.<br><br>Members commented as follows:<br><ul style="list-style-type: none"> <li>• [REDACTED]</li> <li>• [REDACTED]</li> </ul> |
| 512  | The Committee received and discussed an update on the <b>Appointment of Chair of Board of Governors (DISCUSSION)</b> NG/51/05.<br><br>Members commented as follows:<br><ul style="list-style-type: none"> <li>• [REDACTED]</li> </ul>   |
| <b>3 FOR INFORMATION</b>   |   |
| 513  | The Committee noted the <b>*Governor Term of Office Renewal Schedule*</b> NG/51/06.<br><br>Members commented as follows:<br><ul style="list-style-type: none"> <li>• It was noted that several Governors would end their current terms in 2020/21, and that continuity would need to be monitored carefully.</li> </ul>   |
| 514  | The Committee noted the report on <b>*Attendance at Board and Committee meetings (August 2017 – July 2018)*</b> NG/51/07.   |
| 515  | The Committee noted the <b>*Calendar of Meetings for the Academic Year 2018/19*</b> NG/51/08.   |
| 516  | The Committee noted the <b>*Declarations of Interests for 2018/19*</b> NG/51/09.  |
| <b>5 ADDITIONAL MATTERS</b>  |   |
| 517  | There were no <b>additional matters</b> .   |
| 518  | <b>Next meeting:</b> Tuesday 14 May 2019 (Boardroom, University House)  |