

AGENDA

SUSTAINABILITY AND RESOURCES COMMITTEE, SR-12

Date: 19 May 2020 **Time:** 1300

Location: Boardroom, University House, Leek Road Campus

Notes:

1. This Agenda is divided into three headings: Estates; Financials; and Human Resources / Employment. Each of these headings has a section 2 (For Discussion and/or Approval) and a section 3 (For Information).
2. Items marked with an asterisk (starred items) are for information only or regarded as noncontentious. Starred items will not be discussed and will be assumed to have been noted or approved unless a request to unstar a named item is received from a Board member in advance, or at the commencement, of the meeting.
3. Items classified as Confidential, and their subsequent minutes, will be redacted before publication of the agenda and minutes on the University's public website.

		Lead	Pgs
1 MEETING MANAGEMENT			
1.1	Apologies for absence	Clerk	
1.2	Declarations of interest	Clerk	
1.3	Minutes of the last meeting of the Committee, 17 Mar 2020 SR/12/01	Clerk	3-11
1.4	Matters arising: <ul style="list-style-type: none"> • Minute 261 – Digital Institute London implementation report – to note that this report had been circulated to governors for noting directly after the last committee meeting on 17 March 2020. 		
1.5	*Schedule of business for the academic year 2019/20* SR/12/02	Clerk	12-13
ESTATES AND INFRASTRUCTURE (E)			
E2 FOR DISCUSSION AND/OR APPROVAL (marked below accordingly)			
E2.1	Catalyst building (DISCUSSION): <ul style="list-style-type: none"> • project update SR/12/03 • Covid-19 update SR/12/04 	DVC	14-16 17-27
E2.2	Estates projects update (DISCUSSION) SR/12/05	PVC – D	28-31
E3 FOR INFORMATION			
E3.1	*Compliance/maintenance update* SR/12/06	PVC - D	32-42
E3.2	*RSM internal audit report 2019-20 – Estates compliance: asbestos* (referred from Audit and Risk Committee) SR/12/07	PVC - D	43-61
FINANCIALS (F)			
F2 FOR DISCUSSION AND/OR APPROVAL (marked below accordingly)			
F2.1	Update on recruitment and potential intakes for academic year 2020-21 (DISCUSSION) SR/12/08	CFO/PVC – P&E	62-68
F2.2	Update on impact of COVID-19 on Budget 2020-21 and medium-term financial sustainability (DISCUSSION) SR/12/09	CFO	69-80

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F3 FOR INFORMATION			
F3.1	*Management accounts to 31 March 2020* SR/12/10	CFO	81-98
F3.2	*Treasury management report (March to May 2020)* SR/12/11	CFO	99-104
F2.3	OfS grant letter SR/12/12 <i>*to follow*</i>	CFO	
F2.4	KMPG Financial Benchmarking Review SR/12/13	CFO	105-135
HUMAN RESOURCES/EMPLOYMENT (H)			
H2 FOR DISCUSSION AND/OR APPROVAL (marked below accordingly)			
H2.1	Staffordshire University Pension Scheme (DISCUSSION) SR/12/14	COO	136-137
H2.2	Staffing Update – COVID 19 Implications (DISCUSSION) SR/12/15	COO	138-143
H2.3	Automated services design – business case (DISCUSSION) SR/12/16	PVC - D	144-178
H3 FOR INFORMATION			
H3.1	*Review of organisational structures and staff capability* SR/12/17	COO	179-180
H3.2	*Cost of living pay award* SR/12/18	COO	181-182
H3.3	Wellbeing Strategy SR/12/19	COO	183-196
4 ADDITIONAL MATTERS			
4.1	How have we made a positive impact on our students today?	Clerk	
4.2	Any additional matters	Clerk	
4.3	Items to be referred to Audit and Risk Committee	Clerk	
4.4	Items to be referred to Board of Governors	Clerk	
4.5	Next meeting: 03 November 2020 (Boardroom, University House)		