# Programme Specification for Franchise for a BSc (Hons) Degree in Forensics Computing





This document specifies the BSc (Hons) degree in Digital Forensics as a 3+0 franchised degree programme from Staffordshire University (SU), UK to be delivered by Asia Pacific Institute of Information Technology (APIIT) which is part of the APIIT Education Group.

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# 1. Vision, Mission and Goals of Asia Pacific Institute of Information Technology (APIIT)

The Vision, Mission and Goals (VMG) of APIIT are as follows:

For internal use only		Our promise: We enhance Lifelong Career Opportunities	
Term	Definition <sup>1</sup>	APIIT is committed:	
Vision	The aspirations of the organisation.	"To be a "best-in-class" Institution providing 3+0 Staffordshire University Degree Programmes and home grown Foundation and Diploma programmes to meet the needs of an international market for affordable, high-quality programmes designed to achieve strong employability <sup>2</sup> "	
Mission	Overriding purpose in line with the value and expectations of the stakeholders. Answers the question: what business are we in?  General statement of aims or purpose	<ul> <li>Provide internationally recognised academic qualifications backed by strong internal and external quality assurance and compliance with MQA</li> <li>To develop employable professional graduates.</li> <li>A strong emphasis on staff development at all levels</li> <li>A learning environment designed to support individual and collective learning through effective teaching and independent learning.</li> <li>Integrity, honesty, respect for others and the environment in all activities</li> <li>To be a leading regional centre of excellence with strong recognition within local and international markets based on the existing reputation of APIIT and SU in these markets.</li> <li>Embed creativity<sup>3</sup>, innovation and technology<sup>4</sup> into the curriculum and delivery of our programmes</li> <li>Support and complement the policies of the Government of Malaysia by providing opportunities to acquire an academic qualification through higher learning; regardless of nationality, race, sex, religion or ethnic origin.</li> <li>Contribute to the goal of making Malaysia a developed nation and centre for education.</li> </ul>	
Strategic Objectives	Long term direction incorporating more precise statement of the goal	<ul> <li>To: <ul> <li>Deliver programmes that improve graduate employability by providing them with the necessary knowledge and skills for now and into the future.</li> <li>Be continuously well informed by being involved in research, development and scholarship.</li> <li>Encourage debate and innovation through research and scholarship; combining the power of people and technology to improve the way we learn and work.</li> <li>Offer high quality facilities and educational experience.</li> <li>Provide an enjoyable environment to learn and study.</li> </ul> </li> </ul>	

APIIT has collaborated with Staffordshire University (SU) since 1994. In 2004 APIIT became a University college and so began to phase out the franchised degrees offered in conjunction with SU. However, using a separate license owned by APIIT it is now proposed to offer a range of new franchise 3+0 programmes with SU which builds on the long standing partnerships. This is in line with the VMG above

<sup>&</sup>lt;sup>1</sup> Source: Johnson G E & Scholes K, Exploring Corporate Strategy Prentice Hall, 2004

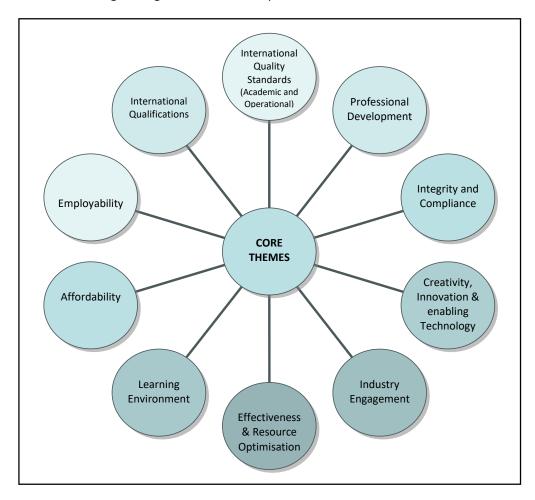
<sup>&</sup>lt;sup>2</sup> Defined as: Preparing people for work today and in the future. We will prepare students for employment by developing their team working abilities, communication and English language skills, professional approach and life long learning capability. Our programmes and student learning will balance the academic & practical aspects of work and study and will develop innovative and multi disciplinary approaches. We will also create a professional, ethical, and environmentally friendly environment in which research, development, commercialisation and practical scholarship are valued to further support the career opportunities for our students and all staff

commercialisation and practical scholarship are valued to further support the career opportunities for our students and all staff

<sup>3</sup> Defined as "The application of ideas that are new, regardless of whether the new ideas are embodied in (goods), processes or services, or in work organisation, management or marketing systems" Department of Further Education, Employment, Science and Technology, Australia <a href="http://www.innovation.sa.gov.au/sti/pages/gloss">http://www.innovation.sa.gov.au/sti/pages/gloss</a>

<sup>&</sup>lt;sup>4</sup> The use of a new technology, item, or process to change what goods and services are provided, the way they are produced, or the way they are distributed." Canadian Foundation for Economic Education <a href="https://mvp.cfee.org/en/glossary.html">https://mvp.cfee.org/en/glossary.html</a>

The core themes running through all of the development of APIIT are:



# 2. Aims, Objectives and Learning Outcomes of the Programmes

#### 2.1 Programme Aims

The aims of the Programme are:

- 1. To equip the student with the knowledge and understanding of the legal framework within which the digital forensics and security technologies are used and the ethical issues relevant to the use of digital forensics and security technologies within a computing environment.
- 2. To evaluate, apply and implement digital forensics concepts, principles and theories to 'real-world' case studies for the student to be able to gather, analyse and present evidence gained from computer systems, in a forensically sound way.
- 3. To equip the student with the skills to operate as a member of a digital forensics investigation and analysis team, being capable of finding, analysing and reporting on data found, and able to liaise with both legal counsel and law enforcement agencies to gain the experience necessary to become an expert witness.
- 4. To raise student awareness of multi-dimensional challenges of digital forensics issues and leading edge knowledge within the digital forensics field.
- 5. To comprehend the contested nature of the digital forensics agenda and to develop incisive enquiry skills that allow students to research and debate these contested issues for themselves.
- 6. To develop competences in a range of appropriate methods and techniques to collect, analyse and present data that will enable students to generate new and warranted knowledge.
- 7. To provide an intellectually demanding, enjoyable and stimulating programme of study that will enable students to become confident in their ability to receive information critically, to process it logically and to communicate it effectively.
- 8. To equip students with appropriate employability, enterprise and life-long learning skills so that they can successfully develop their careers after graduation.

The specific Aims for Information Technology also map against the relevant aims of the programme proposed here as follows:

Possess fundamental knowledge, principles and skills in Information Technology	To equip the student with the knowledge and understanding of the legal framework within which the digital forensics and security technologies are used and the ethical issues relevant to the use of digital forensics and security technologies within a computing environment.
Have strong analytical and critical thinking skills to solve problems by applying knowledge, principles and skills in Information Technology	To evaluate, apply and implement digital forensics concepts, principles and theories to 'real-world' case studies for the student to be able to gather, analyse and present evidence gained from computer systems, in a forensically sound way.  To comprehend the contested nature of the digital forensics agenda and to develop incisive enquiry skills that allow students to research and debate these contested issues for themselves.
Posses the ability to design, implement, and manage Information Technology solutions and resources, and recognise the	To equip the student with the skills to operate as a member of a digital forensics investigation and analysis team, being capable of finding, analysing and reporting on data found, and able to liaise with both legal counsel and law enforcement agencies to gain the experience necessary to become an expert witness.

impact of technology on individuals, organisations and society	To raise student awareness of multi-dimensional challenges of digital forensics issues and leading edge knowledge within the digital forensics field.
Possess skills to integrate various technology solutions	To evaluate, apply and implement digital forensics concepts, principles and theories to 'real-world' case studies for the student to be able to gather, analyse and present evidence gained from computer systems, in a forensically sound way.

#### 2.2 Programme Learning Outcomes

At the end of your studies you should be able to:

#### **Knowledge & Understanding**

Demonstrate a systematic understanding of computing concepts and principles showing the acquisition of coherent and detailed knowledge, at least some of which is at, or informed by, the forefront of computing research and development.

Demonstrate a critical understanding of the process of evidence gathering, preparation and delivery of testimony as an expert witness concerning computer based crimes.

Demonstrate a critical understanding of, and ability to apply, the concepts, principles, theories and techniques used in Digital Forensics for the detection and tracing of activity (evidence) and the recovery of deleted and/or corrupted data within computer systems.

#### Learning

Develop lines of argument and evaluate possible approaches, tools, techniques and solutions based on knowledge of underlying Digital Forensics concepts and principles, while understanding the uncertainty, ambiguity and limitations of this knowledge.

#### **Enquiry**

Initiate and carry out projects within Digital Forensics.

Ethically gather information pertaining to computing problems, possible solutions, and the success of these solutions, from existing or potential users and/or organisations using relevant techniques.

Find, critically evaluate, manage, apply, and understand information from a range of sources, acknowledging the cultural, ethical, economic, legal, and social issues surrounding the use of information.

#### **Analysis**

Critique current research in Digital Forensics, and critically evaluate arguments, assumptions, abstract concepts and data (that may be incomplete) to draw conclusions.

#### **Problem Solving**

Develop appropriate questions and strategies to achieve a solution (or identify a range of solutions) to a Digital Forensics-based problem.

Plan and carry out a large and complex Digital Forensics project.

#### Communication

Communicate ideas, problems and solutions to both specialist and non-specialist audiences in a variety of forms.

Write a structured formal report using appropriate referencing, and techniques for documentation.

#### Application

Apply the concepts, principles, theories and techniques, including those at the forefront of computing knowledge, of Digital Forensics to the process of solving complex Digital Forensics based problems.

#### Reflection

Work in a professional manner, recognising the legal, social, ethical and professional issues involved in the exploitation of computer technology, and being guided by the adoption of appropriate professional, ethical and legal practices.

# 3. Mapping of Vision, Mission and Goals (VMG) and the **Programme Aims**

The following maps the aims of the Programme against the VMG.

Pro	gramme Aims	Key elements of APIIT's VMG	
1.	To equip the student with the skills to operate as a member of a digital forensics investigation and analysis team, being capable of finding, analysing and reporting on data found, and able to liaise with both legal counsel and law enforcement agencies to gain the experience necessary to become an expert witness.	High-quality programmes designed to achieve strong employability	
2.	To equip the student with the knowledge and understanding of the legal framework within which the digital forensics and security technologies are used and the ethical issues relevant to the use of digital forensics and security technologies within a computing environment.		
3.	To evaluate, apply and implement digital forensics concepts, principles and theories to 'real-world' case studies for the student to be able to gather, analyse and present evidence gained from computer systems, in a forensically sound way.	Integrity, honesty, respect for others and the environment in all activities	
4.	To raise student awareness of multi-dimensional challenges of digital forensics issues and leading edge knowledge within the digital forensics field.		
5.	To comprehend the contested nature of the digital forensics agenda and to develop incisive enquiry skills that allow students to research and debate these contested issues for themselves.	Embed creativity, innovation and technology into the curriculum and delivery of our programmes	
6.	To develop competences in a range of appropriate methods and techniques to collect, analyse and present data that will enable students to generate new and warranted knowledge.	Deliver programmes that improve graduate employability by providing them with the necessary knowledge and skills for now and into the future.	
7.	To provide an intellectually demanding and stimulating course that will enable students to become confident in their ability to receive information critically, to process it logically and to communicate it effectively	Encourage debate and innovation through research and scholarship; combining the power of people and technology to improve the way we learn and work.	
8.	To equip students with appropriate employability, enterprise and life-long learning skills so that they can successfully develop their careers after graduation.	Develop employable professional graduates	

# 4. Mapping of Programme Learning Outcomes and MQF Learning Outcomes Domains

All APIIT Programmes identify learning outcomes according to the categories below and also each module, as well as identifying the Learning Outcomes in the MQF which are addressed, also lists the learning and employability skills to be introduced, and/or developed and assessed. The table below identifies the SU learning outcomes, learning skills and employability skills and maps these against the MQF learning outcomes domains. It also identifies the SU Graduate attributes and maps these against the APIIT employability skills.

Generic Learning Outcomes Domains					
Malaysian Qualifications Framework	SU	Learning Skills	Employability Skills	SU Generic Graduate attributes	
Knowledge	Knowledge and understanding	Critical thinking & analysis	Knowledge Subject defined skills Critical thinking	Discipline Expertise: Have an understanding of the forefront of knowledge in their chosen field	
Practical skills	Application		Techniques Research Academic Writing skills Taking tests		
Social skills and responsibilities		Self & cultural awareness	Enthusiasm Self and cultural awareness Global awareness	Global Citizenship: Have an understanding of global issues and of their place in a globalised economy	
Values, attitudes and professionalism			Reflection Ethical Personal manner and appearance Timeliness and punctuality Integrity Trustworthiness	Professionalism: Be prepared to be work-ready and employable and understand the importance of being enterprising and entrepreneurial (and see below)	
Communications, leadership and team skills	Communication	Communication Team working	Verbal Writing English language Presentational Team working Motivating others Empathy Assertiveness Leadership	Communication and Teamwork:  Be a effective communicator and presenter and able to interact appropriately with a range of colleagues Have developed the skills of independence of thought and (when appropriate) social interaction through teamwork	
Problem solving skills	Enquiry Analysis Problem solving	Effective problem solving Creativity & innovation	Enquiry Analytical Problem solving Creativity Innovation Ingenuity Imagination	Reflective and Critical Learner: Have the ability to carry out inquiry-based learning and critical analysis Be a problem solver and creator of opportunities Lifelong Learning: Be technologically, digitally and	
Information management and lifelong learning skills	Learning	ICT skills Learning Numeracy & quantitative skills	ICT Numeracy Learning Independent work and autonomy Personal development	information literate Be able to apply to a range of life experiences to facilitate life-long learning and life-long success.	
Managerial and entrepreneurial skills	Reflection	Self management	Adaptability Managerial and supervisory Audience focus Self management Drive to achieve	Professionalism: Be prepared to be work-ready and employable and understand the importance of being enterprising and entrepreneurial	

The following maps the Programme Learning Outcomes and *Generic SU graduate attributes* applicable to all SU Programmes with the MQF domains.

MQF Domain	SU Programme Learning Outcomes
	Generic SU graduate attribute:  Discipline Expertise: Have an understanding of the forefront of knowledge in their chosen field
	Knowledge & Understanding  Demonstrate a systematic understanding of computing concepts and principles showing the acquisition of coherent and detailed knowledge, at least some of which is at, or informed by, the forefront of computing research and development.
Knowledge	Demonstrate a critical understanding of the process of evidence gathering, preparation and delivery of testimony as an expert witness concerning computer based crimes.
	Demonstrate a critical understanding of, and ability to apply, the concepts, principles, theories and techniques used in Digital Forensics for the detection and tracing of activity (evidence) and the recovery of deleted and/or corrupted data within computer systems.
Practical skills	Application Apply the concepts, principles, theories and techniques, including those at the forefront of computing knowledge, of Digital Forensics to the process of solving complex Digital Forensics based problems.
Social skills and responsibilities	Generic SU graduate attribute: Global Citizenship: Have an understanding of global issues and of their place in a globalised economy
Values, attitudes and professionalism	Generic SU graduate attribute:  Professionalism: Be prepared to be work-ready and employable and understand the importance of being enterprising and entrepreneurial
Communications,	Generic SU graduate attribute: Communication and Teamwork: Be a effective communicator and presenter and able to interact appropriately with a range of colleagues Have developed the skills of independence of thought and (when appropriate) social interaction through teamwork
leadership and team skills	Communication Communicate ideas, problems and solutions to both specialist and non-specialist audiences in a variety of forms.
	Write a structured formal report using appropriate referencing, and techniques for documentation.

Problem solving skills	Generic SU graduate attribute: Reflective and Critical Learner: Have the ability to carry out inquiry-based learning and critical analysis Be a problem solver and creator of opportunities  Enquiry Initiate and carry out projects within Digital Forensics.  Ethically gather information pertaining to computing problems, possible solutions, and the success of these solutions, from existing or potential users and/or organisations using relevant techniques.  Find, critically evaluate, manage, apply, and understand information from a range of sources, acknowledging the cultural, ethical, economic, legal, and social issues surrounding the use of information.  Analysis Critique current research in Digital Forensics, and critically evaluate arguments, assumptions, abstract concepts and data (that may be incomplete) to draw conclusions.  Problem Solving Develop appropriate questions and strategies to achieve a solution (or identify a range of solutions) to a Digital Forensics-based problem.  Plan and carry out a large and complex Digital Forensics project.
Information management and lifelong learning skills	Generic SU graduate attribute: Lifelong Learning: Be technologically, digitally and information literate. Be able to apply to a range of life experiences to facilitate life-long learning and life-long success.  Learning Develop lines of argument and evaluate possible approaches, tools, techniques and solutions based on knowledge of underlying Digital Forensics concepts and principles, while understanding the uncertainty, ambiguity and limitations of this knowledge.
Managerial and entrepreneurial skills	Generic SU graduate attribute:  Professionalism: Be prepared to be work-ready and employable and understand the importance of being enterprising and entrepreneurial  Reflection  Work in a professional manner, recognising the legal, social, ethical and professional issues involved in the exploitation of computer technology, and being guided by the adoption of appropriate professional, ethical and legal practices.

The above LOs have been mapped against the generic learning outcomes for a degree in the Information Technology Programme standards as below:

Generic LOs	APIIT LOs
Apply skills and principles of lifelong learning in academic and career development	Lifelong Learning:  Be technologically, digitally and information literate. Be able to apply to a range of life experiences to facilitate life-long learning and life-long success.

Communicate effectively with peers, clients, superiors and society at large	Learning Develop lines of argument and evaluate possible approaches, tools, techniques and solutions based on knowledge of underlying Digital Forensics concepts and principles, while understanding the uncertainty, ambiguity and limitations of this knowledge.  Communication:  Be an effective communicator and presenter and able to interact appropriately with a range of colleagues  Communicate ideas, problems and solutions to both specialist and non-specialist audiences in a variety of forms.
	Write a structured formal report using appropriate referencing, and techniques for documentation.
Demonstrate teamwork, leadership. Interpersonal and social skills	Teamwork  Have developed the skills of independence of thought and (when appropriate) social interaction through teamwork
Utilise relevant techniques and demonstrate analytical and critical	Enquiry Initiate and carry out projects within Digital Forensics
thinking skills in problem solving	Ethically gather information pertaining to computing problems, possible solutions, and the success of these solutions, from existing or potential users and/or organisations using recognised techniques.
	Find, critically evaluate, manage, apply, and understand information from a range of sources, acknowledging the cultural, ethical, economic, legal, and social issues surrounding the use of information.  Analysis  Critique current research in Digital Forensics and critically evaluate
	arguments, assumptions, abstract concepts and data (that may be incomplete) to draw conclusions.  Problem Solving
	Develop appropriate questions and strategies to achieve a solution (or identify a range of solutions) to a Digital Forensics-based problem. Plan and carry out a large and complex Digital Forensics project.
Demonstrate professionalism and social and ethical considerations in accordance with ethical and legal principles	Professionalism: Be prepared to be work-ready and employable and understand the importance of being enterprising and entrepreneurial  Reflection  Work in a professional manner, recognising the legal, social, ethical and professional issues involved in the exploitation of computer technology, and being guided by the adoption of appropriate professional, ethical and legal practices.
Apply broad business and real world perspectives daily and demonstrate entrepreneurial skills	Global Citizenship: Have an understanding of global issues and of their place in a globalised economy  Professionalism: Be prepared to be work-ready and employable and understand the importance of being enterprising and entrepreneurial
Demonstrate knowledge and understanding of essential facts,	Demonstrate a systematic understanding of computing concepts and principles showing the acquisition of coherent and detailed

concepts, principles, and theories	knowledge, at least some of which is at, or informed by, the
related to Information Technology	forefront of computing research and development.
related to information recimology	Torefront or computing research and development.
	Develop lines of argument and evaluate possible approaches, tools,
	techniques and solutions based on knowledge of underlying Digital
	Forensics concepts and principles, while understanding the
	uncertainty, ambiguity and limitations of this knowledge
Apply theoretical principles of	Apply the concepts, principles, theories and techniques, including
Information Technology in relevant	those at the forefront of computing knowledge, of Digital
areas	Forensics to the process of solving complex Digital Forensics-based
	problems
Design implement and manage	Demonstrate a critical understanding of, and ability to apply, the
Information Technology solutions &	concepts, principles, theories and techniques used in Digital
resources, & recognise the impact of	Forensics for the development and maintaining of secure IT
technology on individuals,	systems.
organisation & society	
	Work in a professional manner, recognising the legal, social,
	ethical and professional issues involved in the exploitation of
	computer technology, and being guided by the adoption of
	appropriate professional, ethical and legal practices
Integrate various technology solutions	Develop appropriate questions and strategies to achieve a solution
	(or identify a range of solutions) to a Digital Forensics-based
	problem. Plan and carry out a large and complex Digital Forensics
	project.
	Apply the concepts, principles, theories and techniques, including
	those at the forefront of computing knowledge, of Digital
	Forensics to the process of solving complex Digital Forensics-based
	problems

# 5. Measurement of the Programme Learning Outcomes

The Learning Outcomes specified for the Programme are each measured in the modules which combine to make up the curriculum for the Programme. Each Module Descriptor identifies the Learning Outcomes for the module and maps these against the MQF Learning Outcome domains. Each Module Descriptor also identifies the employability (transferable) skills which are either introduced or developed and whether or not they are assessed in the module.

The following table maps the module Learning Outcomes against the MQF Learning Outcomes domains. The Domains and skills have already been mapped to the APIIT learning Outcomes in Section 4 herein.

Thus as the modules collectively address the Learning Outcomes and skills for the programme it is the task of the assessments in each module to measure the attainment of each LO. This is done by identifying which assessment tests the attainment of each LO which is verified by the external examiner(s) for each module assessment.

Table 1: Mapping of Modules Learning Outcomes to MQF Learning Outcome Domains

		Learning Outcomes							
Module Code	Module	MQF1	MQF2	MQF3	MQF4	MQF5	MQF6	MQF7	MQF8
CE00869-4	Algorithms & Data	WIQFI	IVIQFZ	IVIQES	WQF4	WIQFS	IVIQFO	WQF7	IVIQFO
0200003 1	Structures in C	✓	✓				✓		
CE00842-4	Hardware & Software								
	Systems & Graphics	✓	✓			✓	✓		
CE00398-4	Introduction to Forensic					-	-		
	Tools & Techniques	✓	✓						
CE00126-4	Introduction to								
	Networking with LANs								
	& WANs	✓		✓			✓		
CE00398-4	Introduction to Security								
	Technologoes	✓	✓				✓		
CE00371-4	Introduction to								
	Software Development	✓					✓		
CE61014-4	Mathematics &								
	Statistics for Computing		✓				✓		
CE00853-4	Systems and Database						_		
	Analysis	✓	✓				✓		
CE00373-5	Computer Systems Low								
	Level Techniques	✓					✓		
CE01097-5	Cybercrime Forensic	,	,	,			,		
CE01000 E	Analysis	✓	<b>√</b>	<b>√</b>	✓	✓	✓		
CE01099-5	Ethical Hacking	✓	✓		✓		✓		
CE01098-5	Forensic Data Recovery	✓	✓		✓		✓		
CE00804-5	Hardware & Software								
	Systems & Networks	✓	✓				✓		
CE00881-5	LAN Switching and								
	WAN Networks	✓	✓				✓		
CE52104-5	Networked Computer	,	,				,		
CE00315-5	Systems Professional &	✓	<b>√</b>		-		✓		
CE00313-3	Enterprise								
	Development	✓	<b>✓</b>		<b>√</b>		✓	✓	1
CE00360-6	Computer Systems	•	<u> </u>		<u> </u>			<u> </u>	
	Security	✓	✓				✓	✓	
CE53004-6	Group Case Study	✓	<b>√</b>	<b>√</b>	✓	<b>√</b>	<b>√</b>	<b>√</b>	<b>√</b>
CE00397-6	Forensic Data	_	•			•	_	•	
	Gathering,								
	Reconstruction and								
	Analysis	✓	✓		✓			✓	
CE00340-6	Legal & Evidentiary								
	Aspects of Forensic							_	_
0500005-0	Computing	✓	✓		✓	1		✓	✓
CE00837-6	Project: Artefact				1	1			
	Realisation, Testing & Evaluation	<b>√</b>	<b>√</b>	✓	<b>√</b>	<b>√</b>	<b>√</b>	<b>√</b>	1
CE00835-6	Project: Planning,	<b>V</b>	<del>  '</del>	<b>'</b>	<b>V</b>	<b>'</b>	<b>'</b>	<b>'</b>	<b>'</b>
2200033 0	Management,				1	1			
	Communication &				1	1			
	Appraisal	✓	✓	✓	✓	✓	✓	✓	✓
CE00836-6	Project: Research,			-			-	-	-
	Analysis & Artefact				1	1			
	Design	✓	✓	✓	✓	✓	✓	✓	✓

## 6. Employability

The BSc (Hons) in Digital Forensics aims to produce graduates who are reflective and critical learners, with a global perspective, and who are prepared for the world of work. This is achieved through a number of measures:

- Across all levels of the degrees and across all Digital Forensics modules, we aim to provide our
  graduates with discipline expertise. We instill a critical knowledge of the discipline that is
  underpinned by the experience, research and scholarship of the academic staff and which
  strives to reflect the key security issues that affect the world in which we live.
- As part of our commitment to ensuring that Digital Forensics graduates demonstrate *professionalism*, we aim to produce graduates who are equipped to enter the world of work and are *enterprising* or *entrepreneurial* by nature. We use tutorial modules, practical work, field work, dissertations (or work-place projects) and professional practice, to develop and refine the transferable skills (and the confidence and proficiencies that such skills endow) that create graduates with the abilities that employers seek. In addition, Professional and Enterprise Development module in Level 4 introduces employability skills and professionalism that relate directly to working environment.
- In order to capitalize on the knowledge and understanding that the degree aims to develop, effective communication and an ability to work in teams and with diverse stakeholders, are seen as essential attributes of our graduates. The development of communication, presentation and team working skills lie at the heart of the Digital Forensics degree and are nurtured from first principles to a high level of proficiency in many of the thematic modules and, especially, through tutorial programmes, field work and the work placement or professional practice modules.
- Employers also value *independence of thought* and a *creative* ability to find solutions. The
  degree in Digital Forensics enables students to take ownership of their learning whether
  individually or in groups and encourages independence of thought and *problem-solving*across a spectrum of activities: in the conduct of a research dissertation or a work-place
  project; in student-led investigative field projects; in critical reading and writing in thematic
  modules; or in tutorial discussions and presentations.

These are essential attributes of the *critical*, *reflective* and *life-long learners* that Staffordshire graduates are expected to become. Throughout the three years of the degree, students are encouraged to develop their understanding through critical reflection; to question different views and perspectives and to use both their generic and specialist skills (including risk assessment, together with security policy and strategies) to recognize and resolve problems.

Increasingly those problems are set in a global context and globalisation and *global citizenship* are central to the way that security specialists look at the world. The majority of the thematic modules that structure these awards explore understandings of how global systems work; how those systems impact upon individuals; and how digital forensics graduates can work professionally to manage global security issues.

Graduates will find employment across a wide range of careers destinations including government agencies, local authorities – police department, court & legal firm, banking industries, consultancies, specialist sectors of the digital forensics industry such as cybercrime investigation, IT security consultation, IT security reporting analysis, reverse engineering, mobile security analysis and digital forensics investigation or will enter the industrial or commercial sectors. Others will undertake further postgraduate training across a range of academic and vocational courses.

### 7. Teaching, Learning and Assessment

#### 7.1 Teaching and Learning

Different people learn in different ways and therefore the programme utilises a range of different teaching methods and situations – lectures, problem-based tutorials, practical laboratory sessions, group-based activities, project work, virtual learning environments, seminars, workshops (skills-based) etc. – that best deliver the specific learning outcomes of the modules. In all classes emphasis is placed on active, experiential learning usually based around a case study, or specific crime/event based scenarios. Students will be actively challenged during tutorials to explain or defend a particular viewpoint/finding/analysis, as the students may in the future be expected to defend their expert witness testimony within a legal environment. The use of industry standard packages, such as Encase and Forensic Tool Kit (FTK), hardware and software will be used with real life case studies to provide good exposure to students. With a dedicated and self-contained laboratory, with its own private internal network and contains some of the latest equipment and software, students will be able to practice and develop their practical and troubleshooting skills as required.

Learning approaches are chosen to be compatible to the method of delivery and can include: case studies, investigations, seminars, resource based learning and independent reading. A wide range of teaching, learning and assessment approaches are used and are seen as beneficial in exposing the student to diverse approaches.

The emphasis is on developing students as confident, independent learners. Students are encouraged to access a variety of materials, journals, text books, e-journals etc., as part of their independent learning. This independent learning is directed, with lecturers providing general reading lists to prepare for or follow-up classes, specific assignment reading as well as a range of formative tasks and activities. All this directed study supports and builds upon the knowledge and skills learnt in class to provide a fuller understanding of the subject.

#### 7.2 Assessment

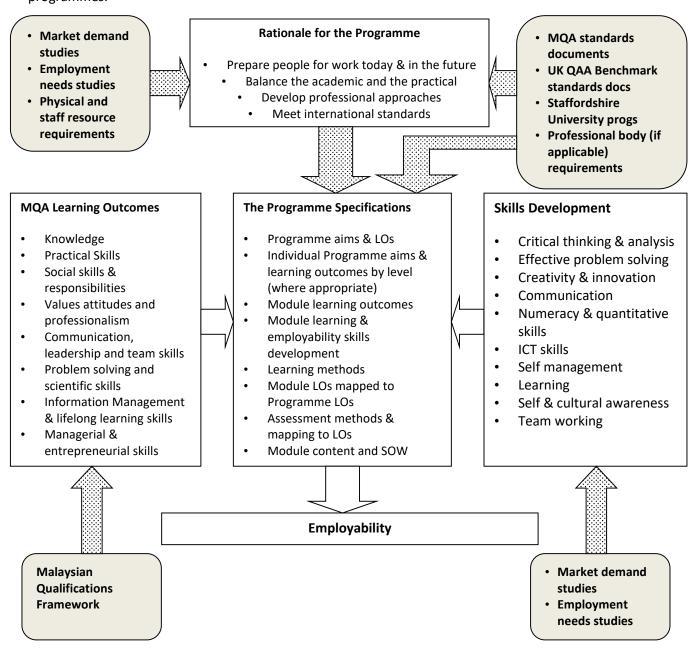
The Digital Forensics award employs an innovative range of formative and summative assessments. Typically formative assessment is used as an aide to check students' understanding of a specific subject or topic. The method of assessment is chosen to meet the academic content and outcomes the module is to assess. These will include individual coursework assignments, group-work assignments, presentations, demonstrations, written reports, end-of-module examinations, and oral viva.

This is to: ensure that learning outcomes are tested in the most appropriate way; reflect the sorts of materials graduates will be asked to prepare in future careers; and recognise that students have different abilities. Although the practical and skills based are the nature of the Digital Forensics award, coursework, formal examinations and class-tests are also used to assess knowledge-based modules across all three levels.

## 8. The Process for Development of the Curriculum

The process of development is based on a clear rationale which applies to all programmes and is designed to ensure that all Programmes comply with the APIIT VMG, especially in relation to international standards and the development of employable graduates.

The process begins with consideration of market demand and employment needs. The degrees available from Staffordshire University (SU) for franchise have been studied against these demands and the physical and staffing resources required to deliver them. The SU programmes have been mapped against the QAA subject benchmark statements by SU and subsequently against the MQA standards by APIIT. The following diagram illustrates the process adopted to develop new programmes.



Once the programme has been developed and the Programme specifications, as described above, have been completed then the following are submitted to the Quality Partner Staffordshire University (SU) for their consideration through the conduct of a Validation. Validation is the process adopted by most UK universities to ensure that a proposed programme is appropriate for the academic level and discipline and can be delivered to an appropriate standard. It involves consideration of the Programme by an academic panel comprising SU senior staff and academic staff from the discipline under consideration as well as external panel members who are from the same discipline in other Universities. The conduct of Quality Assurance including validations at all British Universities is subject to periodic audit by the UK Quality Assurance Agency QAA).

The Validation Panel meet with representatives from APIIT to consider the proposals following which a report identifying any further requirements is produced. A second stage then takes place at the APIIT campus and the Validation Panel meet staff and students as well as inspecting resources and considers the APIIT response to the first stage Panel report.

Following the visit a report is submitted by the Validation Panel identifying commendations, conditions and requirements. Conditions must be satisfied before the programme can be delivered, requirements must be satisfied by the date specified by the Validation Panel.

Once the feedback from the Validation has been received any necessary improvements are made to the proposals before they are submitted to MQA.

The documentation submitted for validation is as follows:

Proposals Document	Evaluation Document (SED)  Only required if a programme is due for review, not new programmes	Programme Specifications	
Module Specifications	Documentation and Processes	Management Document	
Resources	Human Resources	Examiners' Reports  Only required if a  programme is due for  review, not new  programmes	
	Handbooks  • Student Handbook  • Project Handbook  • Lecturing Handbook  • Lecturers' Handbook  • Student Study Guide		

#### 9. Curriculum Content and Structure

The overall structure of the degrees to be franchised is determined by the SU Programme Specifications, as is the credit requirement to achieve a degree and the regulations governing the delivery and award of the degree. However to enable accreditation by the Malaysian Qualifications Agency (MQA) the degrees also comply with the Malaysian Qualifications Framework (MQF). This requires that students complete a minimum of 120 credits for the award of a degree over a minimum of 3 years with no more than 2.5 semesters per year. Each credit requires 40 learning hours, giving a total learning time of 4,800 hours. All students must study compulsory General Studies modules which are shown in the following curriculum structure.

Thus the delivery of degrees in APIIT will be within the following structure to meet the above. Each module is 4 credits, or 160 learning hours.

The levels of the programme map the UK Qualifications Framework because the students will be awarded a UK degree on completion. In this Framework Level 4 is equivalent to the standard expected of the first year of a normal full time degree programme, level 5 is equivalent to the second year and level 6 is the final, normally, third year. In Malaysia the degree corresponds to MQF Level 6.

Each full semester is 16 weeks of contact and independent learning time followed by 2 weeks assessment, and thus the overall learning time is 108 weeks. The average learning time per week of time in the University is therefore 46 hours.

The Programme Standard for Curriculum Design and Delivery (MQA 2011) states that best practice is for teaching learning weeks per year of 36 to 40, here is proposed 36. The MQA requires credit is maximum of 20 for full semesters, the maximum here is 19.

#### **Summary of MQA Programme Computing standards requirements**

120 credits, 9-30 credits of compulsory general modules, 22 to 35 credits of core modules, 20 to 66 of specialisation modules, 11 to 29 credits of electives and 6 to 12 credits of industrial training.

	Componer	nts	Se	męstęr	structure mme Standard Prop	oosed Credits	SU	/APIIT credits in th	<sub>a a</sub> Total credit
	•	Introduction to	Hardwar			Introduction	ю	curriculum ma	<b>,</b>
<b>,</b> , , ,	Compulsor	Software ry Modules:			9 – 30			Professional 18	
<b>Yea</b> ı Sem		,							9
50.11	C	Saura N.A. alvelano			10 20			20	
	Common C	Core Modules:			18 - 29			28	
		C. rata man and							
	Discipline (	core Systems and Database	Algorithm	ıs &	Introduct <del>1</del> 7n t <del>5</del> 5	Introduction	to	Ethnic Rel <b>5</b> 2ons:	
Seme	ester 2	Analysis	Data Struc	tures	Networking with	Forensic Tools	&	Local students Malaysian	19
	Elective M				9 - 24			16	
	Industry Ti	aining: 10 Credits			6 - 12			MQA U 1B	
		Professional &	Forensic I	)ata	Networked			Islamic & Asian	
Vear	<b>2</b> : Level 5	Enterprise	Recove		Computer	Ethical Hackir	ng	Civilisation: Local	
	ester 1	Development	CE01098	-	Systems	CE01099-5		students	19
		CE00315-5	4 Credi	-	CE52104-5	4 Credits		BM: Foreign students	
		4 Credits			4 Credits			3 credits	
					(6.6. 111.)				
		MQA U4	Co Curriculu	m modul	e (6 Credits)				6
		Hardware &	Com	puter	LAN Switching			MQA U 3	
		Software Systems & Systems Low		and WAN	Cyborcrin	ma	Malaysian		
		Networks	Level Techniques		Networks	Cybercrir Forensi		Development	
		CE00804-5 or			CE00881-5 or			3 MQA credits	19
Seme	ester 2	System Programmin	g CE003	73-5 or	Router Security	Analysi CE01097			19
		& Computer Contro		Hacking	Technologies	4 Credit			
		CE00352-5		099-5	CE00917-5	4 Credit	5		
		4 Credits	4 Cr	edits	4 Credits				
			le	ntarnshin (	10 credits)				
					tachment of 10 weeks				10
				0					
			1		Portfolio 10 credits	1		4	
		Project: Planning,	Compute	urity	Forensic Data	a			
		Management,		360-6 or	Gathering,	Group Ca	se		
Year	<b>3:</b> Level 6	Communication &		s Softwa	O,				16
Seme	ester 1	Appraisal	& Se	ecurity	n and Analysi	S CE53004	-6		16
		CE00835-6	· · · · · · · · · · · · · · · · · · ·	amming	CE00397-6	4 Credit	S		
		4 Credits		4046-6	4 Credits				
			4 (	redits	1 1 0	Frank of the		-	
		Project: Research,	1 _		Legal &	Expert			
		Analysis & Artefact		Artefact		Witnes			
C	octor 2	Design	Realisatio	,		Testimo	-		16
Jenie	ester 2	CE00836-6 <b>4 Credits</b>		luation 0837-6	Forensic	and the Le	-		10
		- Cicuits		redits	Computing	System SHS82307			
					CE00340-6 4 Credits	4 Credit	_		
27/	2/12		1		4 Credits	4 Credit	•	TOTAL	
2//.	2/13							TOTAL	124
								Credit	
								Total	4,960 hrs
								Learning	

#### 10. Assessment

#### 10.1 Module Assessment

You will be assessed in every module for which you enrol. You may be required to undertake more than one element of assessment for a module, and you will be given information on what is expected of you at the start of the module. The assessment will be linked to the teaching and learning methods of the module and will be designed to test your achievement of the module's learning outcomes. A range of assessment methods may be used including formal examinations, class tests, essays, projects and case studies. All assessment must be treated with equal gravity and you must attempt all elements.

#### 10.1.1 Module Results

You will be given a result for your performance in each module. Your result will be determined by considering your performance in relation to the relevant assessment criteria. The assessment criteria will be closely linked to the learning outcomes of the module and will be included within the handbook for each module.

Where there are two or more elements of assessment within a module, the overall result for the module will be determined according to the weighting of each assessment. However, you will be required to achieve a specified minimum mark in each element of assessment in order to achieve an overall pass in the module. If you fail to achieve the specified minimum in an element of assessment you will be required to undertake further assessment.

The University uses a Grade Point scale to record your overall module results, as detailed below:

Overall Grade Points for modules and percentage equivalents	Associated honours classification
13-15 (70-100%)	First class
10-12 (60-69%)	Second class (upper division)
7-9 (50-59%)	Second class (lower division)
4-6 (40-49%)	Third Class
3 (30-39%)	Fail grade which may be compensated
2 (20-29%)	Fail grade which cannot be compensated and, in modules with multiple assessments, the minimum grade that has to be achieved for each assessment.
0-1 (0-19%)	Fail grades which cannot be compensated and in modules with multiple assessment, any assessment with a 0 or 1 grade would have to be reattempted to pass the module overall
N	Fail due to non-submission which cannot be compensated. No further attempt allowed

Some awards within the modular frameworks may have more rigorous requirements in relation to compensation due to Professional Body accreditation Information on this will be provided in the award handbook for such awards.

For some awards, modules will be graded Pass or Fail only. Where this is the case, details will be provided in your award handbook.

If you are judged to have satisfied the module assessment criteria at threshold level, you will be awarded at least a Grade Point 4 (pass) for the module. You will not be permitted a further attempt at any element of assessment for which you have been awarded a pass grade in order to improve your grade, unless a claim for extenuating circumstances is upheld.

#### **10.1.2 Compensation**

Compensation is the awarding of credits for a failed module if you have demonstrated elsewhere in your modules your ability to satisfy the learning outcomes of your award level.

In certain circumstances, the Assessment Board may recommend to the Award Board that you should not be required to undertake further assessment of a failed element of assessment, but that the failure should be compensated.

The Award Board has discretion to award the credits for a module in which a compensatable fail (ie GP 3 has been reported. The result will be recorded as 4C, but the original grade point will be used in calculating classification.

An overall grade point of 0, 1 or 2 or N (a non-submission) for an undergraduate module may not be compensated.

It should be noted that some awards within the University are accredited by a professional body. These professional bodies may have regulations which supersede those of the University in terms of compensation. The Award Board will take account of any such regulations in considering whether to compensate a failed module.

A maximum of 30 credits may be awarded a compensated pass at each of Award Levels 4, 5 and 6. Partial compensation of a module (ie awarding some, but not all, of the credits associated with a module) is not allowed. Where more than 30 credits have been failed, no compensation may be applied.

In operating this compensation, you must have passed a minimum of 90 Level 6 credits.

The Award Board has the discretion to determine whether or not to award a Compensated Pass using the criteria outlined in this section. No more than 30 credits at any one award Level can be awarded a Compensated Pass. The Level 6 Award Board may award a Compensated Pass to module failures remaining at lower levels, provided that the total number of credits compensated in the award overall does not exceed 90 and the original Grade Point was 3 or above.

#### 10.1.3 Module Failure

If you have failed to satisfy the assessment criteria of the module, you will be awarded a **fail grade** (Grade Points 3, 2, 1 or 0. If you have failed to submit any assessment for the module, you will be given a **Grade Point N** (Fail due to non-submission) for the element(s) of that module and you will only be allowed a further attempt at that element(s) of the module at the discretion of the appropriate Board.

The credits for all modules, including failed modules, must be obtained in order for you to qualify for your chosen award and this can be done in one of the ways described below, which will be decided by the Award Board, acting on recommendations from the Assessment Boards.

#### 10.1.4 Referral, Replacement and Retake

If the Assessment Board has reported a Non-Compensatable Fail, or if the Award Board decides not to award you credits by compensation then you will be required to undergo further assessment on the subject matter covered by the module. This is in order to satisfy the Boards that you are capable of meeting the appropriate learning outcomes and is known as "referral". The form of assessment will be determined by the Award Board, on the recommendation of the Assessment Board, as will the deadline for submission/period of the examination.

The Award Board may decide that along with a form of assessment you need to attend the classes for the module again. This may be because the module is laboratory based, or requires specialist equipment or because your performance indicates that you would benefit from attendance. In such cases, where your timetable does not prevent you from attending, attendance is compulsory. If you are not required to attend, you will normally be required to attempt the re-assessment before the beginning of the next academic year. You must make yourself available to undertake such assessment as the Award Board requires at this time. If you do not meet the referral requirements determined by the Award Board at the time prescribed by the Award Board you will be deemed to have failed the module at that attempt.

The maximum mark awarded for a successfully completed referred element of assessment is a Grade Point 4. If your module comprises more than one element of assessment and the Award Board refers you in one or more elements, the referred element(s) will be recorded at a maximum of Grade Point 4; those elements not subject to referral will retain their original mark. The overall module grade will be suffixed R.

If you have failed an Option module, you may choose not to undertake the further assessment required by the Award Board, but to replace the failed module with another of the same or greater credits.

#### If you made an attempt at your assessments at the first attempt:

You will only be guaranteed an opportunity to attempt a referral(s) once IF, and only if, you have made an attempt at the assessment(s) on the first occasion unless a claim for Extenuating Circumstances has been successful. If you fail to achieve a satisfactory performance in your referral attempt and are not awarded a compensated pass then the module result will be deemed a Fail. You may, however, at the discretion of the Examination Board, be able to retake the module (ie have a third attempt), except in circumstances where a GP N has been recorded for both the original attempt and the referral. In such cases, you will not be allowed to retake the module. Retaking a module means that you will have to undertake any failed elements of assessment attached to the module. The maximum mark for a retaken module is Grade Point 4. The suffix K will be used to indicate that it is a retaken module. Retaken modules carry no reassessment entitlement. A module may be retaken on one occasion only. Award Boards will not normally grant retakes for more than 30 credits (or one module greater than 30 credits) in a level.

#### If you did not make an attempt at your assessments at the first attempt:

If you do not submit work or attend assessments at the first attempt, that guarantee of a referral is lost and the appropriate Board will decide whether or not to allow you a referral. In making its decision, the Board may take account of your engagement with that module.

If the Board does allow you a referral(s) and you do not take the referral(s) at the time notified to you by your Faculty/School, no further referral opportunity will be given to you and you may fail the award.

Option modules which have been awarded a Fail (i.e. where no reassessment entitlement remains) may be replaced or retaken as previously described where this is possible. However, if you have exhausted all referral/retake opportunities for all modules in a specific option group, then you will not be able to meet the requirements of your chosen award and will not be permitted to continue on that award.

Core modules cannot be replaced. If you are awarded a Fail for a Core module then you will not be able to meet the requirements of your chosen award and will not be permitted to continue on that award. You will not be allowed to reapply to study the same award in the future as you will already have failed the core modules. If you pass the core modules but fail the overall award, these modules may be used towards a different award for which they are core or option modules.

In all cases, if you are allowed a referral(s), the referral(s) must be taken at the next referral opportunity, as determined by the Award Board. It is your responsibility to make sure that you know when you are required to resit.

#### 10.2 Extenuating Circumstances

If you feel that any unforeseen and unavoidable circumstances (e.g. illness) have affected your ability to gain or demonstrate your knowledge or capabilities in one or more modules you should submit an Extenuating Circumstances form giving full details of the circumstances and supporting evidence for your claim.

If, having submitted a claim for extenuating circumstances, your claim is upheld, the Assessment Board will note where Extenuating Circumstances have been upheld and, where appropriate, recommend to the Award Board a date for (re)submission of the assessment.

If you are given a pass mark for the assessment component(s) for which extenuating circumstances have been upheld, you will be given the opportunity either to accept the grade achieved or submit for further assessment in that module (or components of that module) which you had claimed had been affected by extenuating circumstances.

If you decide to submit for further assessment in the module (or components of that module) which were upheld to have been affected by extenuating circumstances, and you obtain a higher grade than the original grade, the higher grade will be recorded. If you obtain a lower grade than the original grade, the original grade will be recorded.

If you have had your claim for extenuating circumstances upheld against a number of modules (or components of modules) you must decide which modules (or components on modules), if any, you wish to submit for further assessment.

You must make that decision by informing your home Faculty/School, within ten working days of the decision of the relevant examination board being notified to you, in writing, which module(s) (or components of module(s)) you have decided to submit for further assessment. A proforma for such purposes is available from your Faculty/School Office.

If you do not return the proforma within the ten working days specified, your home Faculty/School will assume that you do not wish to submit for further assessment. It is therefore your responsibility to abide by this deadline.

#### 10.3 The Conferment of Awards

#### 10.3.1 Eligibility for your Award

Once you reach the end of your award the Award Board for your award will consider whether you have met all the learning outcomes and the credit requirements for successful completion of the award (see also sections on module enrolment and student workload). If you have met the requirements the Award Board will grant you that award.

If you have enrolled for an Honours Degree programme and met the requirements for completion of your award then the Award Board will consider awarding your degree with Honours. Honours are classified as follows:

- First Class Honours
- Second Class Honours (Upper Division)
- Second Class Honours (Lower Division)
- Third Class Honours

If you have not met the conditions for Honours you may be referred in some of your modules. At this point the Award Board may decide to set a ceiling on the maximum Honours classification available to you, once you have completed successfully those referrals and any retakes or replacements. The maximum degree classification you receive will not be lower than the base class as calculated once referrals have been completed successfully. The Award Board may also wish to consider you for the award of an Ordinary Degree.

If you have no referral, retake or replacement module opportunities remaining, the Award Board will consider your eligibility for the award of an Ordinary Degree.

#### 10.3.2 The Determination of Honours Classification

#### Stage 1 - Your Overall Score

In determining your degree classification the Award Board will consider your performance in all modules at both Levels 5 and 6 (excluding any Additional modules) studied at any stage of your award. Please note that this refers to the level of the modules and not the year/level of the award you are studying.

Having checked that you have passed all the modules and satisfied all the requirements of your award the Award Board will consider your overall score in Level 5 and 6 modules.

This overall score will be determined by taking into account all your Level 5 module results and giving them a 30% weighting, and all your Level 6 module results and giving them a 70% weighting. The size

of multiple modules will also be taken into account by counting the grade point achieved in a 15 credit module once, in a 30 credit module twice, in a 45 credit module three times and so on.

Where compensation is awarded by a Level 6 Award Board (to either Level 5 or Level 6 modules) the original Grade Point achieved will contribute to the overall score.

#### In summary then:

Overall Score = 30% of average grade points per 15 credits at Level 5 + 70% of average grade points per 15 credits at Level 6.

For students who have been admitted to the University at Award Level 6 (and have not studied any credits at Level 5 at this University) the overall score will normally be 100% of the average grade point per 15 credits at Level 6. Any available academic history may, at the discretion of the Award Board, be considered where appropriate.

If you have been awarded credit through the Accreditation of Prior (Experiential) Learning (AP(E)L) scheme, these modules will be recorded on your profile as Grade Point 4E and this grade will not be taken into account when calculating your average grade point for classification purposes.

Your overall score will determine your "base" classification as follows:

Overall Score	Base Classification
13.0 or higher	First Class Honours
10.0 to 12.99	Upper Second Class Honours
7.0 to 9.9	Lower Second Class Honours
4.0 to 6.99	Third Class Honours
3.99 or below	See regulations on Ordinary Degrees

If you have met the requirements for your award you will be awarded at least your "base" classification.

If you have achieved at least 90 Level 6 credits in a class higher than the base, the Award Board will award you one class higher than the base.

#### Stage 2 - Consideration of your Level 6 Results

Finally the Award Board will consider whether your performance in modules at Level 6 (your profile) suggests that you should be awarded a higher classification than the "base" indicated by your overall score.

#### If you have:

Achieved at least a Grade Point 4 in all Level 6 modules;

And Achieved at least 60 Level 6 Credits in a class higher than the base

the Award Board has discretion to consider you for the award of one classification higher than base if you have at least 60 credits in a class higher than your base classification.

In operating this discretion the Award Board will also consider:

- The number of Level 6 credits you have studied
- Your Overall Grade Point Average
- Your Grade Point Average in your best 60 Level 6 credits
- Where your overall score lies within the classification band
- Any claims for Extenuating Circumstances that have been upheld

The Award Board will not consider such factors as:

- Your personality and personal relationships
- Any judgement about your potential ability (i.e. not realised in your assessment results)
- Any intentions you may have to progress to post-graduate study or employment requiring a certain Honours classification
- Attendance

If any Level 6 credits have been compensated then you will be awarded your base classification only.

#### 10.4 General Regulations

#### 10.4.1 Attendance

Attendance is required at all teaching sessions for the modules for which you have enrolled. Sessions include all tutor-led activities such as lectures, seminars, tutorials and presentations. "Sessions" should not be interpreted as "weeks". For small group sessions (sessions which involve a sub-set of the whole module cohort) you must attend the sessions to which you have been assigned.

If you are absent from a module(s) or programme of study on four consecutive occasions in a semester, including lectures, tutorials, seminars and laboratory based classes for reason other than personal illness without written approval you may be deemed to have withdrawn from the module(s) or programme of study and your registration on that module(s) or programme of studies cancelled. You may be excluded from further teaching, denied access to examinations and refused the opportunity to submit assessment for the module or award. You will therefore need to seek permission to start again on the same module (or a replacement where applicable).

All students are also required to maintain an attendance of 80% in each module and will be sent a letter advising of poor attendance after 3 and 6 absences from a module. APIIT will also monitor attendance of foreign students to ensure their attendance meets the minimum requirements of the Malaysian immigration other such authorities.

#### 10.4.2 Breaches of Assessment Regulations - Academic Dishonesty

Cheating and/or plagiarism of any kind will not be tolerated and will be dealt with very seriously. Cheating is defined as any attempt to complete an examination or assessment by unfair means. Plagiarism is defined as submitting the work of others as your own without appropriate referencing and citation for the purposes of satisfying assessment requirements. Plagiarism also includes allowing your work to be copied by another student.

#### 10.4.3 Submission and Late Submission of Coursework

You must submit all pieces of assessment required for each module on or before the submission date for each piece of assessment. Failure to do so may result in failure of the module overall. The submission date will be specified for each piece of assessment for each module. It is your responsibility to make sure you know when your submission dates are and to comply with them.

Failure to meet this deadline will be treated as a non-submission and a Grade Point 0 will be awarded for that component. The only exceptions to these rules apply where a valid claim for extenuating circumstances can be made.

#### 10.4.4 Appeals Against an Examination Board Decision

You may request that any assessment be rescrutinised after the final results are confirmed by the Award Board. You may not appeal against academic judgment but if you believe a material error has been made you may ask for a review of the Examination board decision.

You may also request a review if there is evidence supporting extenuating circumstances which was not available at the time of the Examination Board decision.

# 10.5 Mapping of Assessments

Module Code	Module	Test	Exam	Portfolio	Essay	Assignment
CE00869-4	Algorithms & Data					
	Structures in C		✓			✓
CE00842-4	Hardware & Software					
	Systems & Graphics	✓				✓
CE00398-4	Introduction to					
	Forensic Tools &					
	Techniques	✓				✓
CE00126-4	Introduction to					
	Networking with LANs					
	& WANs					✓
CE00398-4	Introduction to Security					
	Technologies	✓				✓
CE00371-4	Introduction to					
	Software Development					✓
CE61014-4	Mathematics &					
	Statistics for Computing					✓
CE00853-4	Systems and Database					
	Analysis					✓
CE00373-5	Computer Systems Low					
	Level Techniques	✓		✓		
CE01097-5	Cybercrime Forensic					
	Analysis		✓			✓
CE01099-5	Ethical Hacking	✓				✓
CE01098-5	Forensic Data Recovery					
CE00804-5	Hardware & Software					
	Systems & Networks		✓			✓
CE00881-5	LAN Switching and					
	WAN Networks		✓		✓	✓
CE52104-5	Networked Computer					
	Systems				✓	✓
CE00315-5	Professional &					
	Enterprise					
	Development	✓				✓
CE00360-6	Computer Systems					
	Security					✓
CE53004-6	Group Case Study				✓	✓
CE00397-6	Forensic Data					·
	Gathering,					
	Reconstruction and					
	Analysis		✓			✓
CE00340-6	Legal & Evidentiary					
	Aspects of Forensic		1		1	
	Computing		✓		<u> </u>	✓
CE00837-6	Project: Artefact					
	Realisation, Testing &		1		1	
	Evaluation					✓
CE00835-6	Project: Planning,		1		1	
	Management,		1		1	
	Communication &		1		1	
	Appraisal		1		1	✓
CE00836-6	Project: Research,					
	Analysis & Artefact					_
	Design			1		✓ ✓

# **11 Entry Requirements**

Entry into the Programmes will be via one of the following routes:

#### Route 1: Entry to level 4 Degree

- 2 Principal passes at STPM Level and 4 credit passes at SPM,
- 2 Passes at "A" Levels and 4 Grade C Passes at O Levels/GCSE, or
- The APIIT Foundation or equivalent
- A Qualification accepted by SU as equivalent to the above

All students must demonstrate that they have met the equivalent of IELTS 6 either through formal English language assessment or through success in prior study at "A" level or equivalent in English.

Additionally students entering the Journalism degrees will be required to have an IELTS of 7.5 or equivalent

#### **Route 2: Direct Entry to Level 5 Degree**

- Successful completion of the relevant APIIT Diploma, or
- Successful completion of study in another recognised institution with academic credits equivalent to level 4 of an honours degree in relevant subjects

# 12. Module Descriptors

# 12.1 List of Modules

#### Level 4

CE00869-4	Algorithms & Data Structures in C
CE00842-4	Hardware & Software Systems & Graphics
CE00398-4	Introduction to Forensic Tools & Techniques
CE00126-4	Introduction to Networking with LANs & WANs
CE00398-4	Introduction to Security Technologies
CE00371-4	Introduction to Software Development
CE61014-4	Maths & Statistics for Computing
CE00853-4	Systems and Database Analysis
Level 5	

CE52104-5	Networked Computer System
CE00373-5	Computer Systems Low Level Techniques
CE01097-5	Cybercrime Forensic Analysis
CE01099-5	Ethical Hacking
CE01098-5	Forensic Data Recovery
CE00804-5	Hardware & Software Systems & Networks
CE00881-5	LAN Switching and WAN Networks
CE00315-5	Professional & Enterprise Development

#### Level 6

SHS82307-6	Expert Witness Testimony and the Legal System
CE00360-6	Computer Systems Security
CE53004-6	Group Case Study
CE00397-6	Forensic Data Gathering, Reconstruction and Analysis
CE00340-6	Legal & Evidentiary Aspects of Forensic Computing
CE00837-6	Project: Artefact Realisation, Testing & Evaluation
CE00835-6	Project: Planning, Management, Communication & Appraisal
CE00836-6	Project: Research, Analysis & Artefact Design

# 12.2 Module Descriptors by Level

Please refer to the module file for all the modules in this programme.