

Graduate job hunting



CAREER
STUDIO

What type of graduate jobs are available?

So, you want a graduate job? Employers love graduates. You have a range of technical and transferrable skills that are in high demand. But how do you go about finding a graduate job in the first place?

It's important to know that there are a range of different graduate jobs out there. From graduate schemes, graduate internships, but also professions where a degree is just a requirement of the job (Doctors, Lawyers etc.)

There are also a range of other jobs that are out there that aren't specifically marketed at graduates, but that your experience and skills developed here at Staffordshire University would ideally suit you for. Here's your guide to how to find Graduate Jobs, and how to think outside the "Graduate Scheme Box".

How do I find a graduate job?

Most employers will likely have graduate roles within their organisation. From the big multinational conglomerates, to the local small tech start-ups, but where can you find the jobs that need filling?

Top 100 Graduate recruiters – Every year the Times collate a list of the top 100 graduate recruiters. These tend to be very large companies, who recruit large quantities of graduates every year. You can view the most recent list for free by registering with the site at; <https://www.top100graduateemployers.com/>.

Prospects – They collate suitable jobs for graduates including graduate schemes, graduate internships, and a wide range of other jobs suitable for graduates. You can view these at; <https://www.prospects.ac.uk/graduate-jobs>.

Unitemps – Staffordshire University's internal recruitment consultancy works with local employers to find opportunities suitable for graduates (and jobs for whilst you're studying). <https://www.unitemps.com/>.

LinkedIn – Recruiters increasingly use online professional social media sites, such as LinkedIn, to advertise their roles. Make sure you have a strong profile set up, and browse through the available jobs at; <https://www.linkedin.com/jobs/graduate-jobs>.

Recruitment agencies - Recruitment agencies are a great place to find graduates roles. They work on behalf of companies to recruit for their graduates roles. There are too many to list, but some good places to start are;

Reed - <https://www.reed.co.uk/>

Monster - <https://www.monster.co.uk/>

CV Library - <https://www.cv-library.co.uk/>

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What are graduate internships?

There's no set definition on what a Graduate Internship is. It could be anything from a short stint of work experience lasting a week, to a programme of on the job training that upon successful completion leads to an offer of permanent employment.

Staffordshire University Unitemps offer paid graduate internships in a range of different industries, with most leading to an offer of a permanent job after 12 weeks. You can register and apply for these roles at; <https://www.unitemps.com/>.

Prospects collate a searchable list of graduate internships and other jobs suitable for graduates which you can search at; https://www.prospects.ac.uk/graduate-jobs-results?sortBy=dp&advert_top=17184&size=20&page=0.

What other graduate jobs are available?

There are many jobs equally as suitable for graduates that might not be immediately apparent as graduate jobs. Just because a role is not advertised as a "graduate programme" or "graduate internship" it doesn't mean that it wouldn't be perfect for you!

As well as the sites listed above look at most jobs boards and look through the various jobs listed. Look through the person specification or the job

requirements, think back to your time at University or any work experience that you had.

Can you provide examples of how you meet these requirements?

If you can, maybe you've found the right graduate job for you?

Some good places to look include;

Civil Service Jobs – The Civil Service includes most Government roles. Everything from the Department of Work and Pensions to the Health and Safety Executive. It's one of the largest areas of employment in the country.

They are fantastic at looking at whether someone has the skills to do the job, rather than focussing on experience alone. So can be a great option for graduates. You can view all of their jobs at; <https://www.civilservicejobs.service.gov.uk/>.

Make the most of networking with employers whilst you are at university. This may be through LinkedIn or face to face when attending conferences, careers events or exhibitions.

How do I apply and how will I be assessed?

Graduate jobs are naturally going to be competitive. You need to make sure that your applications are as strong as possible. The applications that are needed vary, from CV's, to application forms.

It is always beneficial to get a second pair of eyes on your application. Our Careers Studio is here to help you with exactly that. Our coaches can help you through the application process and help make sure you put your best foot forward.

When you get an interview or called for an assessment day, we can also coach you to prepare you for this.

How can I get further support?

You can receive peer to peer career support from our Career Coaches via our Digital Career Studio.

To get in touch you can:

- Email careers@staffs.ac.uk
- Telephone 01782 294991
- Or ask a question on our online chat at www.staffs.ac.uk/careers.

Other leaflets in this series:

How to write a CV

Interview advice

Life after university

Available online at www.staffs.ac.uk or from the Career Studio