



Exceptional Circumstances - Adverse Weather Conditions

During adverse weather conditions, where the University remains open, it is expected that you make every reasonable effort, where it is safe to do so, to attend the University for assessment purposes. You will be expected to assess your travel options and if using public transport, check with the provider that services are running.

In the majority of cases it may be possible for you to submit your work electronically from home. In cases where you are required to attend the University to undertake assessment (examinations, presentations, examinations) but are unable to do so due to adverse weather conditions, then you will be expected to provide appropriate evidence of the adverse weather conditions as detailed below.

Examples of acceptable evidence - this list is not exhaustive:

- Legible photographs displaying the road conditions, to include the road sign, date and time stamp
- Website screenshots/captures to demonstrate weather conditions/warnings, to include the date and time stamp
- Travel reports (from travel / weather / local government agency website) demonstrating that on the day of assessment, weather conditions were such, that advice is given not to travel
- Travel reports from the service provider, demonstrating that the mode of public transport was cancelled /services suspended/delayed on the day of assessment
- Screenshots from websites etc are suitable but must be legible with a date/time stamp

If you are unsure about anything to do with Exceptional Circumstances please seek advice from the Student Guidance Team, support@staffs.ac.uk or the Students Union Advice Centre, sac@staffs.ac.uk / 01782 294629